



YEARLY STATUS REPORT - 2020-2021

Part A

Data of the Institution

| | | |
|--|--|--------------------------|
| 1.Name of the Institution | | SATYAWATI COLLEGE |
| • Name of the Head of the institution | PROF. NIRMAL JINDAL | |
| • Designation | OFFICIATING PRINCIPAL | |
| • Does the institution function from its own campus? | Yes | |
| • Phone no./Alternate phone no. | 01127667930 | |
| • Mobile No: | 9958769090 | |
| • Registered e-mail | principal@satyawati.du.ac.in | |
| • Alternate e-mail | aosatyawaticollege@gmail.com | |
| • Address | SATYAWATI COLLEGE, ASHOK VIHAR, PHASE-III | |
| • City/Town | DELHI | |
| • State/UT | DELHI | |
| • Pin Code | 110052 | |
| 2.Institutional status | | |
| • Type of Institution | Co-education | |
| • Location | Urban | |
| • Financial Status | UGC 2f and 12(B) | |

| • Name of the Affiliating University | UNIVERSITY OF DELHI | | | | | | | | | | | | |
|--|---|-------|-----------------------|---------------|-----------------------|---------------|-------------|---------|---|------|------|------------|------------|
| • Name of the IQAC Coordinator | DR. NEERU CHAKRAVERTTY | | | | | | | | | | | | |
| • Phone No. | 01127446950 | | | | | | | | | | | | |
| • Alternate phone No. | 01127133520 | | | | | | | | | | | | |
| • Mobile | 9871163812 | | | | | | | | | | | | |
| • IQAC e-mail address | iqac@satyawati.du.ac.in | | | | | | | | | | | | |
| • Alternate e-mail address | Dr.neeruchakravertty@satyawati.du.ac.in | | | | | | | | | | | | |
| 3.Website address (Web link of the AQAR (Previous Academic Year) | https://www.satyawaticollege.ac.in/aqar-iqac | | | | | | | | | | | | |
| 4.Whether Academic Calendar prepared during the year? | Yes | | | | | | | | | | | | |
| • if yes, whether it is uploaded in the Institutional website Web link: | https://www.satyawaticollege.ac.in/files/ugd/9a57c2_7ba52c3d0a8849a78bf58f8baa8b920b.pdf | | | | | | | | | | | | |
| 5.Accreditation Details | | | | | | | | | | | | | |
| <table border="1"> <thead> <tr> <th>Cycle</th> <th>Grade</th> <th>CGPA</th> <th>Year of Accreditation</th> <th>Validity from</th> <th>Validity to</th> </tr> </thead> <tbody> <tr> <td>Cycle 1</td> <td>A</td> <td>3.07</td> <td>2016</td> <td>31/12/2016</td> <td>01/12/2021</td> </tr> </tbody> </table> | | Cycle | Grade | CGPA | Year of Accreditation | Validity from | Validity to | Cycle 1 | A | 3.07 | 2016 | 31/12/2016 | 01/12/2021 |
| Cycle | Grade | CGPA | Year of Accreditation | Validity from | Validity to | | | | | | | | |
| Cycle 1 | A | 3.07 | 2016 | 31/12/2016 | 01/12/2021 | | | | | | | | |
| 6.Date of Establishment of IQAC | 27/01/2016 | | | | | | | | | | | | |
| 7.Provide the list of funds by Central / State Government UGC/CSIR/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc., | | | | | | | | | | | | | |
| | | | | | | | | | | | | | |

| Institutional/Department /Faculty | Scheme | Funding Agency | Year of award with duration | Amount |
|-----------------------------------|---|---|-----------------------------|--------------|
| SATYAWATI COLLEGE | SALARY | UGC | 2020-21 -1yr | 41,23,45,000 |
| SATYAWATI COLLEGE | SALARY | DELHI GOVERNMENT | 2020-21 -1yr | 43,00,000 |
| SATYAWATI COLLEGE | IDENTIFICATION OF THE MOLECULAR MECHANISM OF MECHANOTRANSDUCTION PATHWAYS THAT ACT UPSTREAM OF HIPPO PATHWAY FOR TREATMENT OF BREAST CANCER | ICMR, GOI | 2020-21 3YR | 28,55,788 |
| SATYAWATI COLLEGE | BISWI SADI KE SANSKRITIK PRASHAN AUR GEETA PRESS | ICHR, GOI | 2020-21 -1yr | 2,50,000 |
| SATYAWATI COLLEGE | STUDY OF SONET SANTHAN SAMAJ AND TUNDI ASHRAM MOVEMENT IN JHARKHAD | DR. RAM DAYAL MUNDA TRIBAL WELFARE RESEARCH INSTITUTE, GOVT. OF JHARKHAND | 2020-21 -1yr | 3,50,000 |
| SATYAWATI COLLEGE | MOBILE APPLICATION USAGE AND COGNITIVE DISSONANCE: A STUDY | INSTITUTE OF EMINENCE, UNIVERSITY OF DELHI | 2021- 1yr | 3,50,000 |
| SATYAWATI COLLEGE | MOBILE HEALTH APPS | SHETH FOUNDATION | 2021-1yr | 1,00,000 |

| | | | | |
|----------------------|--|---|----------|-----------|
| | FOR SUSTAINABLE DEVELOPMENT | ACADEMY OF INDIAN MARKETING | | |
| SATYAWATI COLLEGE | DESIGN SYNTHESIS AND BIOLOGICAL EVALUATION OF NOBLE LEAD COMPOUNDS FOR THE TREATMENT | ICMR, GOI | 2021-3yr | 23,12,941 |
| SATYAWATI COLLEGE | THE IDEA OF RELIANCE AND UNDERSTANDIN G ITS IMPACT IN IMPROVING SOCIO- ECONOMIC CONDITIONS | INDIAN COUNCIL OF SOCIAL SCIENCE RESEARCH | 2021-2yr | 5,00,000 |
| SATYAWATI COLLEGE | BHARTIYA DARSHAN AUR HINDI SAHITAYA | INDIAN COUNCIL OF PHILOSOPHICA L RESEARCH | 2021-2yr | 3,00,000 |
| SATYAWATI COLLEGE | DEVELOPMENT OF RAPID RT- PCR BASED DIAGNOSTIC ASSAYS FOR THE DETECTION OF CRYPTOCOCCUS NEOFORMANS IN COVID-19 PATIENTS | UNIVERSITY OF HAIL, HAIL, KSA | 2021-1yr | 2,42,230 |

| | |
|---|---------------------------|
| 8. Whether composition of IQAC as per latest NAAC guidelines | Yes |
| <ul style="list-style-type: none"> • Upload latest notification of formation of IQAC | View File |

| | |
|---|---------------------------|
| 9.No. of IQAC meetings held during the year | 21 |
| <ul style="list-style-type: none"> Were the minutes of IQAC meeting(s) and compliance to the decisions have been uploaded on the institutional website? | Nil |
| <ul style="list-style-type: none"> If No, please upload the minutes of the meeting(s) and Action Taken Report | View File |
| 10.Whether IQAC received funding from any of the funding agency to support its activities during the year? | No |
| <ul style="list-style-type: none"> If yes, mention the amount | |
| 11.Significant contributions made by IQAC during the current year (maximum five bullets) | |
| ? IQAC encourage faculties to undertake projects through funding agencies like UGC, ICHR, ICSSR, ICMR, DST etc. The faculties from different departments have got several projects funded by these organizations. | |
| ? Worked for the professional growth of faculties. More than 100 faculties have been promoted at various levels from Assistant Prof. to Associate Prof. and Associate Prof. to Professor levels . | |
| ? For faculty developments, skill enhancement and professional ethics IQAC organized 2 FDPs, webinar by international speakers, seminar by the Registrar, University of Delhi. | |
| ? In order to make college students more competitive and have better career options, IQAC started 3 Add on courses; signed collaborations and MOUs with several organizations. | |
| ? Developed new website with complete CRM for more transparency and administrative efficiency. IQAC also created NAAC room and planned for further developments in the College. | |
| 12.Plan of action chalked out by the IQAC in the beginning of the Academic year towards Quality Enhancement and the outcome achieved by the end of the Academic year | |
| | |

| Plan of Action | Achievements/Outcomes |
|--|--|
| <p>1. To boost research activities of faculty members</p> | <p>a) The college encourages faculty members contribution to research and projects. Currently the EVS Department has an ongoing project funded by ICMR. Faculty members are also encouraged to present papers and organize and attend seminars and conferences. b) The college organized relevant webinars and faculty Development initiatives. IQAC organized a webinar on Research Methodology on 19.7.21. An FDP of one-week duration on Meaningful Research and Intellectual Property Rights was organized on 18-24 October, 2021. An interdisciplinary Refresher Course of two-week duration was organized on Managing Online Classes and Co-creating MOOCs 9.0 on 8.11.21-22.11.21. c) Reimbursement of registration fees for attending refresher courses and faculty development programs. d) Providing sabbatical leave and duty leave to faculty members for attending seminars and conferences</p> |
| <p>2. To encourage committee conveners and department in-charges to organize relevant academic and extra-curricular events, in physical or online mode as permitted under the current pandemic situation</p> | <p>All departments and committees organized relevant programs like talks, discussion and debates during the academic year</p> |
| <p>3. To encourage faculty members to familiarize themselves with ICT pedagogical tools necessary for online teaching</p> | <p>IQAC organized a faculty development program called Managing Online Classes and Co-creating MOOCs 9.0 to familiarize teachers with online pedagogical tools to facilitate</p> |

| | |
|--|---|
| | online teaching and learning process |
| 4. To digitize the library resources and library infrastructure for better research and study environment | Currently there is Partial Automation of library resources. Further upgradation is in progress and e-resources made available thru Jstor, NList and other institutional memberships |
| 5. To offer value-addition like free add-on courses to enhance the students' academic profile and skill acquisition | Three free add-on courses were offered to the students. 1.Problem Solving for excellence 2.Global Political Economy 3. An Introduction to Academic Writing In addition, IQAC collaborated with Khadi and Village Industries Commission, Varanasi, under aegis of MSME ministry to organize Sambhav, a national level awareness program to inform students about entrepreneurship opportunities |
| 6. To renovate the auditorium and seminar room and explore the possibility of setting up another seminar room to facilitate multiple programs simultaneously | The request for renovation was passed on to relevant committees to follow up for the proposed infrastructural renovation and expansion. The restrictions imposed by lockdowns has hampered this activity but it will be taken up on a priority basis at the earliest |
| 7. To purchase institutional zoom subscription to facilitate seminars and conferences | Institutional Zoom subscription has been purchased to facilitate holding of seminars and conferences. Many committees and departments have used this facility for holding webinars and invited lectures. |
| 8. To create separate dedicated space for NAAC and IQAC so that records may be kept safely | A separate space has been created for NAAC and IQAC, to enable systematic and secure record keeping |
| 9. To facilitate and expedite | Promotions at various levels |

| the promotion of all eligible faculty members | have been facilitated by the regular meetings of IQAC committee. The first round of promotions saw promotions of many faculty members. 1.Level 10-11 - 54 faculty members 2. Level 11-12 - 47 faculty members 3. Level 12-13 - 14 faculty members 4. Level 13-14 - 8 faculty members | | | | |
|---|--|------|--------------------|----------------|------------|
| 10. To establish mentoring program for students to enable a dedicated mentor-mentee relationship | The mentor-mentee groups were formed and teachers have been interacting with their assigned mentees on a regular basis. | | | | |
| 13.Whether the AQAR was placed before statutory body? | Yes | | | | |
| <ul style="list-style-type: none"> Name of the statutory body | | | | | |
| <table border="1"> <thead> <tr> <th>Name</th> <th>Date of meeting(s)</th> </tr> </thead> <tbody> <tr> <td>Governing Body</td> <td>19/02/2022</td> </tr> </tbody> </table> | | Name | Date of meeting(s) | Governing Body | 19/02/2022 |
| Name | Date of meeting(s) | | | | |
| Governing Body | 19/02/2022 | | | | |
| 14.Whether institutional data submitted to AISHE | | | | | |
| <table border="1"> <thead> <tr> <th>Year</th> <th>Date of Submission</th> </tr> </thead> <tbody> <tr> <td>2022</td> <td>11/02/2022</td> </tr> </tbody> </table> | | Year | Date of Submission | 2022 | 11/02/2022 |
| Year | Date of Submission | | | | |
| 2022 | 11/02/2022 | | | | |

Extended Profile

1.Programme

1.1 11

Number of courses offered by the institution across all programs during the year

| File Description | Documents |
|------------------|---------------------------|
| Data Template | View File |

2.Student

2.1 3993

Number of students during the year

| File Description | Documents |
|------------------|---------------------------|
| Data Template | View File |

2.2 **794**

Number of seats earmarked for reserved category as per GOI/ State Govt. rule during the year

| File Description | Documents |
|------------------|---------------------------|
| Data Template | View File |

2.3 **1081**

Number of outgoing/ final year students during the year

| File Description | Documents |
|------------------|---------------------------|
| Data Template | View File |

3.Academic

3.1 **128**

Number of full time teachers during the year

| File Description | Documents |
|------------------|---------------------------|
| Data Template | View File |

3.2 **134**

Number of Sanctioned posts during the year

Extended Profile

1. Programme

| | |
|--|-----------|
| 1.1 | 11 |
| Number of courses offered by the institution across all programs during the year | |

| File Description | Documents |
|------------------|---------------------------|
| Data Template | View File |

2. Student

| | |
|------------------------------------|-------------|
| 2.1 | 3993 |
| Number of students during the year | |

| File Description | Documents |
|------------------|---------------------------|
| Data Template | View File |

| | |
|--|------------|
| 2.2 | 794 |
| Number of seats earmarked for reserved category as per GOI/ State Govt. rule during the year | |

| File Description | Documents |
|------------------|---------------------------|
| Data Template | View File |

| | |
|---|-------------|
| 2.3 | 1081 |
| Number of outgoing/ final year students during the year | |

| File Description | Documents |
|------------------|---------------------------|
| Data Template | View File |

3. Academic

| | |
|--|------------|
| 3.1 | 128 |
| Number of full time teachers during the year | |

| File Description | Documents |
|------------------|---------------------------|
| Data Template | View File |

| | |
|--|-----|
| 3.2 | 134 |
| Number of Sanctioned posts during the year | |

| File Description | Documents |
|------------------|---------------------------|
| Data Template | View File |

| | |
|---|-------|
| 4.Institution | |
| 4.1 | 67 |
| Total number of Classrooms and Seminar halls | |
| 4.2 | 32.77 |
| Total expenditure excluding salary during the year (INR in lakhs) | |
| 4.3 | 139 |
| Total number of computers on campus for academic purposes | |

Part B

CURRICULAR ASPECTS

1.1 - Curricular Planning and Implementation

1.1.1 - The Institution ensures effective curriculum delivery through a well planned and documented process

Satyawati College ensures effective, transparent and timely delivery of curriculum framed by the University. Each course consists of core papers and a wide array of optional- Discipline Specific Electives (DSE), Generic Electives (GE) and Skill Enhancement Courses (SEC). All these papers are integral to the successful completion of the course which requires timely execution of all these papers. Each department strives to attain this objective by conducting departmental meetings before the commencement of each academic semester, where decisions regarding optional papers and allotment of papers to individual faculty members are made. This process of preparing for the semester well in advance is a key towards effective delivery of curriculum.

The time-table committee which is sub-committee of the statutory Staff-Council- comprises representatives from each department and draws up a daily schedule or time-table and publishes it on the college website as well as on student notice-boards. Faculty

combines lectures with student presentations, group discussions, debates, etc to make classroom an exciting space both for students and the teacher. Faculty monitors the progress of students through continuous internal assessment through assignments (individual and group), tests, quizzes, presentations which monitor progress of students. Each department also actively promotes the learning of students by organizing lectures by eminent persons, film screenings, workshops, field-visits etc.

| File Description | Documents |
|-------------------------------------|---|
| Upload relevant supporting document | View File |
| Link for Additional information | https://www.satyawaticollege.ac.in/time-table |

1.1.2 - The institution adheres to the academic calendar including for the conduct of Continuous Internal Evaluation (CIE)

Satyawati College (Day) strictly adheres to the Academic Calendar issued by University of Delhi which clearly denotes the dates for commencement of classes, mid-semester break, dispersal of classes, preparation leave, schedule for examinations (theory/practical) for both odd and even semesters. The college conducts all its activities in line with this academic calendar. All the departments draw up their schedule of curricular and co-curricular activities to be conducted during the year in the backdrop of this calendar.

Each department organizes an Orientation programme for the fresh batch of students, where students are briefed about the academic schedule and tentative events planned for the semester. Assignments, class-tests, presentations and other methods of evaluating student progress is evenly spread through the semester. During the mid-semester break when classroom teaching is off, students are assigned projects which require in depth reading or field study etc. Internal assessment marks are duly communicated to students and they are given opportunity to report any discrepancies. This is done before the record is sent to the university. The college has an examination committee duly constituted by the staff council to ensure smooth conduct of university examinations. Faculty participate in timely evaluation of answer-scripts to ensure that the results for final examinations conducted by university are declared on time.

| File Description | Documents |
|--------------------------------------|---------------------------|
| Upload relevant supporting documents | View File |
| Link for Additional information | NIL |

1.1.3 - Teachers of the Institution participate in following activities related to curriculum development and assessment of the affiliating University and/are represented on the following academic bodies during the year. Academic council/BoS of Affiliating University Setting of question papers for UG/PG programs Design and Development of Curriculum for Add on/ certificate/ Diploma Courses Assessment /evaluation process of the affiliating University

C. Any 2 of the above

| File Description | Documents |
|--|---------------------------|
| Details of participation of teachers in various bodies/activities provided as a response to the metric | View File |
| Any additional information | View File |

1.2 - Academic Flexibility

1.2.1 - Number of Programmes in which Choice Based Credit System (CBCS)/ elective course system has been implemented

1.2.1.1 - Number of Programmes in which CBCS/ Elective course system implemented

11

| File Description | Documents |
|---|---------------------------|
| Any additional information | No File Uploaded |
| Minutes of relevant Academic Council/ BOS meetings | No File Uploaded |
| Institutional data in prescribed format (Data Template) | View File |

1.2.2 - Number of Add on /Certificate programs offered during the year

1.2.2.1 - How many Add on /Certificate programs are added during the year. Data requirement for year: (As per Data Template)

07

| File Description | Documents |
|---|---------------------------|
| Any additional information | View File |
| Brochure or any other document relating to Add on /Certificate programs | View File |
| List of Add on /Certificate programs (Data Template) | View File |

1.2.3 - Number of students enrolled in Certificate/ Add-on programs as against the total number of students during the year

263

1.2.3.1 - Number of students enrolled in subject related Certificate or Add-on programs during the year

263

| File Description | Documents |
|---|---------------------------|
| Any additional information | No File Uploaded |
| Details of the students enrolled in Subjects related to certificate/Add-on programs | View File |

1.3 - Curriculum Enrichment**1.3.1 - Institution integrates crosscutting issues relevant to Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum**

The syllabi in under-graduate courses of Delhi University strives to integrate aforementioned cross-cutting values into the curriculum. There is a compulsory course on Environmental Studies which every graduating student has to complete. A wide range of Discipline Specific Electives (DSE) and interdisciplinary Generic Electives offered by different departments makes the academic curriculum rich in social values. Some of the important DSEs and GEs are as follows:

B. A. (Hons) Political Science:

DSE: Women, Power and Politics

Human Rights in Comparative Perspective

GE: Feminism Theory and Practise

Understanding Ambedkar

Gandhi and the contemporary World

BA (Hons) History:

DSE: Gender and Indian History

GE: Inequality and Difference

B. A. (Hons) English:

Core Course: Women's Writing

GE: Contemporary India: Women and Empowerment

DSE: Literature and Caste

DSE: Literature and Disability

B A (Hons) Economics

DSE: Environmental Economics

BA (Hons) Hindi

DSE: Asmitamoolak Vimarsh

B. A. (Hons) Sanskrit:

DSE: Environmental Awareness in Sanskrit Literature

B. Com (Hons)

DSE: Auditing and Corporate Governance

Alongside organized interactions within classroom, academic and social events organized by Departments invariably deliberate upon some of these themes. College has societies dedicated to specific social values and empowering students like the Family Counselling Centre, SC/ST cell, Equal Opportunity Cell, North-East society

which organize events to create awareness on social issues and values amongst the students.

| File Description | Documents |
|--|---------------------------|
| Any additional information | View File |
| Upload the list and description of courses which address the Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum | View File |

1.3.2 - Number of courses that include experiential learning through project work/field work/internship during the year

22

| File Description | Documents |
|---|---------------------------|
| Any additional information | No File Uploaded |
| Programme / Curriculum/ Syllabus of the courses | No File Uploaded |
| Minutes of the Boards of Studies/ Academic Council meetings with approvals for these courses | No File Uploaded |
| MoU's with relevant organizations for these courses, if any | No File Uploaded |
| Number of courses that include experiential learning through project work/field work/internship (Data Template) | View File |

1.3.3 - Number of students undertaking project work/field work/ internships

2888

| File Description | Documents |
|---|---------------------------|
| Any additional information | No File Uploaded |
| List of programmes and number of students undertaking project work/field work/ /internships (Data Template) | View File |

| | |
|---|---|
| 1.4 - Feedback System | |
| 1.4.1 - Institution obtains feedback on the syllabus and its transaction at the institution from the following stakeholders Students Teachers Employers Alumni | C. Any 2 of the above |
| File Description | Documents |
| URL for stakeholder feedback report | View File |
| Action taken report of the Institution on feedback report as stated in the minutes of the Governing Council, Syndicate, Board of Management (Upload) | View File |
| Any additional information(Upload) | No File Uploaded |
| 1.4.2 - Feedback process of the Institution may be classified as follows | B. Feedback collected, analyzed and action has been taken |
| File Description | Documents |
| Upload any additional information | View File |
| URL for feedback report | https://www.satyawaticollege.ac.in/files/ugd/9a57c2_729e73b9a6ee4f83b672c6a1733efd27.pdf |
| TEACHING-LEARNING AND EVALUATION | |
| 2.1 - Student Enrollment and Profile | |
| 2.1.1 - Enrolment Number Number of students admitted during the year | |
| 2.1.1.1 - Number of sanctioned seats during the year | |
| 1353 | |
| File Description | Documents |
| Any additional information | No File Uploaded |
| Institutional data in prescribed format | View File |

2.1.2 - Number of seats filled against seats reserved for various categories (SC, ST, OBC, Divyangjan, etc. as per applicable reservation policy during the year (exclusive of supernumerary seats)

2.1.2.1 - Number of actual students admitted from the reserved categories during the year

891

| File Description | Documents |
|---|---------------------------|
| Any additional information | No File Uploaded |
| Number of seats filled against seats reserved (Data Template) | View File |

2.2 - Catering to Student Diversity

2.2.1 - The institution assesses the learning levels of the students and organizes special Programmes for advanced learners and slow learners

Satyawati College believes in continuous assessment of students' learning ability and takes care of students in different ways depending on their learning abilities. In the first semester, the score of class 12th examination is considered as the indicator of students' learning ability. In the subsequent semesters academic performance, mid-semester internal exams and class participation is used to judge the students' learning ability. Depending upon the students' learning ability, the teachers and mentors, decide the level and types of learning for different students. Different programmes are then set for the needs of students with different levels of competence.

Steps taken for advanced learners:

- The teachers provide additional reading materials, such as journals or advanced study materials to the advanced learners.
- They are encouraged to write academic papers and participate in conferences and seminars.
- Some teachers take their students with advanced ability into different research projects.
- Advanced students are encouraged to pursue internship and teachers provide recommendations for them. The internship provides them hands on learning helping them to learn research work and academic or non-academic writing.
- The semesters toppers are awarded and encouraged on the Annual Day.
- Students are given various roles in the activities of their

own departments and different societies. They learn organizational skills and the importance of teamwork which helps in return in their future life.

- The advanced students are also chosen by the class teachers as class representatives enabling them to learn leadership skills.
- Students are motivated to contribute creatively for the college magazine while also assisting teachers in editorial work.
- The advanced learners are also nominated to represent the college in inter-college competitions.
- They are also encouraged to be part of placement cell of Satyawati College and to prepare for the entrance examinations for higher studies and for competitive examinations for job.

Steps taken for slow learners:

- The problems and difficulties faced by the slow learners first are identified by respective teachers and mentors. The classroom interactions and the mid-semester assessments help teachers to identify the slow learners. The mentors and teachers try to coordinate with the parents to understand the students and their problems.
- The problems and difficulties faced by the slow learners first are identified by respective teachers and mentors. The classroom interactions and the mid-semester assessments help teachers to identify the slow learners. The mentors and teachers try to coordinate with the parents to understand the students and their problems.
- Through the mentor-mentee interactions, the teachers get to know about the students' personal issues. The class teachers take care their academic and personal issues also.
- Tutorial classes and remedial classes are also provided for the slow learners.
- They are given suggestions for improvement of their abilities after taking the mid-semester assessment.
- The College also encourages the slow learners to participate in different activities of their departments to explore skills and talents in co-curricular activities.
- The College also takes care of the divyang students who are slow in learning process. The college has a separate cell, called Equal Opportunity Cell, for the interests of the divyang students.

The Placement Cell of the College also suggests various career

options available for the slow learners.

| File Description | Documents |
|-----------------------------------|---------------------------|
| Link for additional Information | Nil |
| Upload any additional information | View File |

2.2.2 - Student- Full time teacher ratio (Data for the latest completed academic year)

| Number of Students | Number of Teachers |
|--------------------|--------------------|
| 3993 | 143 |

| File Description | Documents |
|----------------------------|---------------------------|
| Any additional information | View File |

2.3 - Teaching- Learning Process

2.3.1 - Student centric methods, such as experiential learning, participative learning and problem solving methodologies are used for enhancing learning experiences

Satyawati College follows student-centric methods to enhance the students' learning ability and enrich the teaching-learning process. The college engages the students through methods such as experiential learning, participative learning and problem solving.

The departments of the college organize activities within and without the campus such as Industrial trip organized by the Commerce Department, Educational trip and field trips organized by the Economics department, Environmental Drive by EVS department and Museum and Archives visits by the History department are some such examples. Other departments also organize a day long educational trips as apart of co-curricular activities.

Students are also involved in faculty-guided projects funded by institutions of repute. One of such examples is the Project conducted by the Department of Environmental Studies, funded by the ICMR, Ministry of Health & Family Welfare. Apart from this, the college has a very active Career Counselling and Placement Cell, called SAKSHAM. The students get to engage in short-term internships in other institutions and enrich themselves invaluablely.

Special talks are organized from time to time and experts from

various fields are invited by the various departments to enrich the students' perspective.

Recognizing the importance of developing extra skill set for the enhancement of the students, add-on courses were introduced. Foreign languages like French and German are being taught to the students as add-on courses. There are other add-on courses on Academic Paper writing, Global Political Economy & Problem Solving for Excellence which give students practical and hands-on advice about negotiating challenging real-life situations. Not only this the students from various literary departments are encouraged to participate in editing of the college magazine getting a firsthand experience to learn the nuances of editing.

Different societies such as NCC, NSS and departments such as Environmental Science enable students to participate in acts of social service and enhance their EQ.

Other Committees and Societies such as Debating Society, Arts & Cultural Society, Family Counselling Centre, Equal Opportunity Cell, Foreign Students' Advisory Committee, North-East Society, SC/ST advisory committee, Photography Society, Dramatics Society, etc enable the students to learn organizational skills, and hone their leadership skills.

| File Description | Documents |
|-----------------------------------|---------------------------|
| Upload any additional information | View File |
| Link for additional information | Nil |

2.3.2 - Teachers use ICT enabled tools for effective teaching-learning process. Write description in maximum of 200 words

The teachers of Satyawati College use various types of ICT enabled tools to improve the teaching-learning process. Application of ICT enabled tools makes the teaching-learning process more meaningful and interesting.

The college has two well equipped computer labs with many nearly 100 computers for the students. Computer-based papers and training programmes are conducted in these two labs on regular basis. The PWD students are provided with laptops to facilitate the teaching learning process. Not only this nearly 400 laptops are available for distribution among the first-year students. The college has

100 MBPS fibre broadband line from University of Delhi through National Knowledge Network (NKN). The college is thus well connected with the University and beyond. The college campus is Wi-Fi enabled. Any student can access the internet on his/her laptop/mobile from anywhere in the campus using the username and password provided to them to access internet within the campus.

Both the computer labs, seminar rooms and some of classrooms are equipped with projectors. It helps to improve the teaching-learning process directly. Besides several specialized softwares are also used by different departments such as Mathematica, Latex, R softwares (Mathematics Department). The Department of Economics uses MS Excel, SPSS, Gretl, R softwares. The Department of Commerce uses Tally, e-filing, MS Excel softwares.

Not only this the college library is connected with N-LIST (National Library and Information Services Infrastructure for scholarly Content; <https://nlist.inflibnet.ac.in/>) through INFLIBNET. The college library has the access of 6,000+ journals and 1,99,500+ e-books under N-LIST. The college library also has access of 6,00,000 e-books on National Digital Library (NDL). The college is also well connected with the Delhi University Library Systems (DULS) and has an information Kiosk - OPAC (Online Public Access Catalogue) for easy access of books.

The teachers share additional reading material from e-books, websites, you-tube videos and other materials from reference journals with the students. They also encourage students to go for Google search, specifically Google Scholar to find additional study material. Some faculty members also have their YouTube channels which students can access even after the class. Some faculty members have also contributed in making e-resources for the students available at University-level.

The students are encouraged to prepare their presentation, project and assignments digitally. The students are encouraged to use MS Word, MS Power Point, MS Excel and other ICT enabled tools.

In addition to the traditional classroom, teachers of the College also use Google Classroom platforms. It helps the students to connect with the class teachers and other students in virtual mode. Teachers provide the e-resources, even tests and assignments to the students through Google Classroom.

During the Covid-19 pandemic situation, teachers are continuing

the teaching-learning in virtual mode through Zoom, Google Classroom, Google Meet, Microsoft Teams. Some teachers are also using some social media platforms such as Whatsapp and Telegram to connect with the students and teachers also helping them to stay connected with the students collectively beyond the classroom.

| File Description | Documents |
|---|---|
| Upload any additional information | View File |
| Provide link for webpage describing the ICT enabled tools for effective teaching-learning process | https://www.satyawaticollege.ac.in/files/ugd/9a57c2_9d86188967264e4fb754f848e32e424a.pdf |

2.3.3 - Ratio of mentor to students for academic and other related issues (Data for the latest completed academic year)

2.3.3.1 - Number of mentors

120

| File Description | Documents |
|---|---------------------------|
| Upload, number of students enrolled and full time teachers on roll. | View File |
| Circulars pertaining to assigning mentors to mentees | View File |
| mentor/mentee ratio | View File |

2.4 - Teacher Profile and Quality

2.4.1 - Number of full time teachers against sanctioned posts during the year

134

| File Description | Documents |
|--|---------------------------|
| Full time teachers and sanctioned posts for year (Data Template) | View File |
| Any additional information | No File Uploaded |
| List of the faculty members authenticated by the Head of HEI | View File |

2.4.2 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.B Superspeciality / D.Sc. / D.Litt. during the year (consider only highest degree for count)

2.4.2.1 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.C Superspeciality / D.Sc. / D.Litt. during the year

86

| File Description | Documents |
|---|---------------------------|
| Any additional information | No File Uploaded |
| List of number of full time teachers with Ph. D. / D.M. / M.Ch./ D.N.B Super specialty / D.Sc. / D.Litt. and number of full time teachers for year(Data Template) | View File |

2.4.3 - Number of years of teaching experience of full time teachers in the same institution (Data for the latest completed academic year)

2.4.3.1 - Total experience of full-time teachers

1978

| File Description | Documents |
|--|---------------------------|
| Any additional information | No File Uploaded |
| List of Teachers including their PAN, designation, dept. and experience details(Data Template) | View File |

2.5 - Evaluation Process and Reforms

2.5.1 - Mechanism of internal assessment is transparent and robust in terms of frequency and mode. Write description within 200 words.

Satyawati College, University of Delhi abides by the rubrics pertaining to examination, syllabi and evaluation mapped out by the University of Delhi curriculum. The mechanism of Internal Assessment is transparent and robust in terms of frequency and mode.

- The provision of Internal Evaluation of papers based on SEC, AECC and other Discipline specific courses is allocating 25% marks for internal assessment and the remaining 75% for students' performance in the semester end exams awarded by

University appointed examiners.

- The internal assessment is based on the dictums implemented by the University of Delhi. 5% of the marks are for attendance, calculated according to the university rules. (1 mark if attendance is 67% to <70%, 2 marks if attendance is 70% to < 75%, 3 marks if attendance is 75% to < 80% , 4 marks if attendance is 80% to < 85% , and 5 marks for attendance over 85%) In order to appear in the end semester examination, students are supposed to attend at least 67% of the classes.
- 10% marks are awarded to the students on the basis of a class test conducted by the concerned teacher. Students are informed about the date and syllabus of the test well in advance. Teachers provide suggestions to the students for improvement by evaluating their answer scripts. 10% marks are awarded on the basis of assignments, the framework of which ensures that the students strictly adhere to the deadlines of submission. The college provides transparency to the students in displaying the Internal Assessment marks. Innovative and analytical projects are assigned to the students for the development of their creative skills and nurturing an environment of critical thinking.
- The orientation programmes organized by individual departments include an overview of the criteria for Internal Assessment which is provided to the newly registered students. It is also reiterated by teachers from time to time during regular classes.
- The teaching plan also includes continuous as well as rigorous evaluation of the students' skills. The attendance and internal assessment record (assignments, tests and projects) are uploaded periodically on the college website and is accessible to the students and they are asked to check and sign their internal assessment record before it is uploaded on the University portal.
- During the Covid-19 pandemic lockdown, the creation of official email-id of individual faculty members made the communication process between the faculty and the students smoother as the students were asked to submit their assignments through the same.

| File Description | Documents |
|---------------------------------|---------------------------|
| Any additional information | View File |
| Link for additional information | Nil |

2.5.2 - Mechanism to deal with internal examination related grievances is transparent, time- bound and efficient

Satyawati College has a robust mechanism to deal with internal/ external examination related grievances. The college conducts internal examinations as per the Delhi University norms and to address the issues, it has moderation committees at two levels - departmental level and college level.

The departmental moderation committee addresses the issues of students related to their internal examination and their score in the examinations while the central moderation committee looks into the grievances of the students across the departments. This committee is monitored by the Principal as the committee Chairperson.

The committee undertakes necessary measures to ensure objectivity and transparency in its working. Notifications are displayed prominently on the college website and notice board to communicate information related to internal assessment to students.

The College uploads the attendance record, a part of Internal Assessment, on its website for the students to verify it. The answer scripts of internal class tests, assignments and project reports are discussed with the students after evaluation. The students may raise their grievances regarding the marks awarded to them with the faculty concerned. In rare cases if students' grievances are not addressed satisfactorily, students are free to approach the departmental and if still again not satisfied, approach the central moderation committee. On medical grounds or other important grounds, the students are given another chance to write their class test, assignments etc.

The college makes special arrangements for retests and assignment submission for the students of NSS and NCC if they were out of city or engaged in other important activities like Republic Day parade etc. Such students are also given concessions in attendance. There is a provision of concession for students on medical grounds also.

At the end of semester, the college uploads internal assessment marks with its components in details on the college website for the verification of students. In case of discrepancies, the students raise the same to the concerned committee and get rectifications made.

The final internal assessment (IA) is sent to the university only after each student signs the record. Even after the publication of result by the University, if any student raises any issue regarding marks, the college helps to address the student's grievance.

| File Description | Documents |
|---------------------------------|------------------|
| Any additional information | No File Uploaded |
| Link for additional information | Nil |

2.6 - Student Performance and Learning Outcomes

2.6.1 - Teachers and students are aware of the stated Programme and course outcomes of the Programmes offered by the institution.

Satyawati College fosters an environment that promotes skill development, knowledge acquisition and creation. The college is especially designed for Humanities, Commerce, and Mathematical Science Programmes. The outcomes become significant as the students forge ahead to pursue professional and post-graduate courses.

The course content, the syllabus is shared with the students at the beginning of each semester as they get a bird's eye view about the course structure and the intended outcomes which manifest themselves through curricular and extracurricular activities:

The approach of learning beyond the classroom space encourages the students to remain active in the entire learning experience. The teachers encourage students to pursue learning while integrating it with their lived experience. Students inculcate an aptitude of constant learning, staying updated and an ability to readily adopt new developments in technology and in individual subject matters. They are taught to identify, formulate, and analyse real life problems, design and develop solutions and reach valid conclusions using basic principles of their subjects. They are trained to think critically which equips them to understand and analyse societal, environmental and cultural problems of today by asking appropriate questions and analysing possible answers.

A responsible attitude of interaction with the planet is fostered raising awareness about natural resources and sustainable living. They are also encouraged to develop constitutional values while appreciating difference of ideas and opinions. The students are

encouraged to actively participate in departmental and societal activities building team spirit and leadership qualities. They are motivated to picture themselves as the future teachers, entrepreneurs, scientists, soldiers and administrators of the country. The college works towards strengthening their ability and sensibility to lead the country.

Mechanism of communication of Programme and Course Outcomes:

Satyawati College makes use of robust, well-designed and effective mechanisms of communication helpful in discussing about the course outcomes to all stakeholders. The following are the mechanisms:

- Requisite information could be accessed through the college website or from the college prospectus.
- During admissions, students are apprised of their expectations from different courses with the help of the Counselling Cell and Students' Help Desk.
- The Orientation Day organized by the college and by the departments also outlines the outcome of the courses.
- Designing extra and co-curricular activities in college aims towards making the students productive citizens.

Regular interaction amongst the students, their seniors and the alumni about the possible career paths keeps the students informed and motivated.

| File Description | Documents |
|--|---|
| Upload any additional information | No File Uploaded |
| Paste link for Additional information | https://www.satyawaticollege.ac.in/_files/ugd/9a57c2_3711e3bce65b4b0eab265d28b7d8bbb0.pdf |
| Upload COs for all courses (exemplars from Glossary) | No File Uploaded |

2.6.2 - Attainment of Programme outcomes and course outcomes are evaluated by the institution.

Satyawati College offers courses in Humanities, Commerce, and Mathematical Science. Through these programmes, students amass knowledge, skills and abilities which enable them to build a better future for themselves, for the society and for the country.

The direct and indirect measures for evaluating attainment of

Programme Outcomes/Course Outcomes are as follows:

Direct Assessment Measures - Internal Assessment and End-Semester Examination

- As per University guidelines, for each subject 25% marks are awarded through internal assessment and 75% marks externally through the end-semester examination. The University also specifies that internal assessment should be based on attendance (5%), class tests (10%) and assignments or presentations (10%). According to these directives, the faculty evaluates students continuously, and gives them opportunities to improve their performance.
- The students are given individual as well as group assignments to directly measure programme and course outcomes. They are also encouraged to give presentations on specific topics.
- Many curricula involve the conducting of practical experiments in laboratories. Viva-voce is a part of the evaluation process in these courses.
- Results declared by the University at the end of each semester are carefully analysed in academic audits of departments and Staff Council meetings. Results are also published in the college's annual report.
- The faculty of various departments meet students whose performance is below par and assess the reasons for such performance. Suitable remedial measures are then recommended. On the Annual Day, star performers in different categories such as student of the year, toppers and students who have received scholarships are felicitated.

Indirect measures such as placements and student progression are also facilitated.

Placements:

- After completion of their programmes, most students go for higher studies while some follow their professional goals, particularly through placement.
- The Placement Cell consistently conducts placement and internship drives which help students obtain employment at various reputed companies. It also conducts workshops where students are given tips on personality development, preparing their CVs and appearing in interviews.

Alumni and student progression:

- Time and again, Satyawati College has produced alumni who have earned distinctions in various fields such as art, academia, law and administration. Many alumni are currently placed in well-respected positions. On the Annual Day function, the college invites its distinguished alumni to inspire current students. Such reputed alumni can be indicators of course/programme outcomes and the level of teaching-learning in this institution.
- Students are motivated to pursue higher studies and many of them follow through, both in India and abroad. While some students pursue discipline-centered courses, others pursue specialized or professional courses.

As an institute of higher education, the success of POs/COs is measured not only on the basis of marks obtained and the employment secured by our students, but also in terms of the confidence and discipline we instil in them.

| File Description | Documents |
|---------------------------------------|---------------------------|
| Upload any additional information | View File |
| Paste link for Additional information | Nil |

2.6.3 - Pass percentage of Students during the year**2.6.3.1 - Total number of final year students who passed the university examination during the year**

1101

| File Description | Documents |
|--|---|
| Upload list of Programmes and number of students passed and appeared in the final year examination (Data Template) | View File |
| Upload any additional information | No File Uploaded |
| Paste link for the annual report | https://www.satyawaticollege.ac.in/academic-report |

2.7 - Student Satisfaction Survey

2.7.1 - Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design its own questionnaire) (results and details need to be provided as a weblink)

<https://www.satyawaticollege.ac.in/feedback>

RESEARCH, INNOVATIONS AND EXTENSION

3.1 - Resource Mobilization for Research

3.1.1 - Grants received from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

3.1.1.1 - Total Grants from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

120.60377

| File Description | Documents |
|---|---------------------------|
| Any additional information | View File |
| e-copies of the grant award letters for sponsored research projects /endowments | No File Uploaded |
| List of endowments / projects with details of grants(Data Template) | View File |

3.1.2 - Number of departments having Research projects funded by government and non government agencies during the year

3.1.2.1 - Number of departments having Research projects funded by government and non-government agencies during the year

6

| File Description | Documents |
|---|---------------------------|
| List of research projects and funding details (Data Template) | View File |
| Any additional information | View File |
| Supporting document from Funding Agency | No File Uploaded |
| Paste link to funding agency website | Nil |

3.1.3 - Number of Seminars/conferences/workshops conducted by the institution during the year

3.1.3.1 - Total number of Seminars/conferences/workshops conducted by the institution during the year

121

| File Description | Documents |
|--|---------------------------|
| Report of the event | No File Uploaded |
| Any additional information | No File Uploaded |
| List of workshops/seminars during last 5 years (Data Template) | View File |

3.2 - Research Publications and Awards

3.2.1 - Number of papers published per teacher in the Journals notified on UGC website during the year

3.2.1.1 - Number of research papers in the Journals notified on UGC website during the year

67

| File Description | Documents |
|--|---------------------------|
| Any additional information | No File Uploaded |
| List of research papers by title, author, department, name and year of publication (Data Template) | View File |

3.2.2 - Number of books and chapters in edited volumes/books published and papers published in national/ international conference proceedings per teacher during the year

3.2.2.1 - Total number of books and chapters in edited volumes/books published and papers in national/ international conference proceedings during the year

26

| File Description | Documents |
|---|---------------------------|
| Any additional information | No File Uploaded |
| List books and chapters edited volumes/ books published (Data Template) | View File |

3.3 - Extension Activities

3.3.1 - Extension activities are carried out in the neighborhood community, sensitizing students to social issues, for their holistic development, and impact thereof during the year

Satyawati College is committed towards creating a conducive environment for the holistic development of students. Through a wide range of extension activities in college and neighborhood, we aim to educate and sensitize our students towards pertinent community issues such as gender disparities, social inequities, need for sustainable and inclusive development, etc. Under the aegis of the National Service Scheme, the National Cadet Corps, Family Counselling Centre; Equal Opportunity Cell; Prakriti -the Environment Society, extensive social outreach/awareness programs are organized among students to inculcate humanitarian values and commitment to community. These extension activities include cleanliness drives, donation drives, environment/health awareness programmes, blood donation camps, NGO visits, gender sensitization programs, theatre, seminars, lecture-cum-workshops, talks, etc. aimed to educate, sensitize, help, serve, reflect and learn.

Apart from actively participating and winning prizes in various training camp/ activities, the NCC cadets of Satyawati College have done commendable humanitarian work during the unprecedented times of spread of coronavirus including distribution of covid relief packages.

Other departments of the college also organize seminars, workshops, projects, field trips, etc, geared towards overall development of students' sensibilities towards issues related to community, society and nation.

These interactive activities help students to become socially responsible citizens contributing to the community at several

levels. The validation of our efforts can be seen in the recognitions and awards received by NCC cadet Divyanshi Sharma as Covid Hero for the humanitarian work done during the Corona crisis. The Bio- Remediation project undertaken in the Nazafgarh drain, with an aim at restoring the ecosystem of water bodies, by faculty and thirty student volunteers has shown encouraging results. Special mention needs to be made to praiseworthy work done by our students Bhumika Chhabra and Divyansh Rana through the foundation of NGOs viz. Khushiyo Ki Umang and Shikshit Deshbhakt Foundation respectively.

| File Description | Documents |
|---------------------------------------|---|
| Paste link for additional information | https://www.satyawaticollege.ac.in/_files/ugd/9a57c2_29b1284a599b49cabd1e6c68f500dd14.pdf |
| Upload any additional information | No File Uploaded |

3.3.2 - Number of awards and recognitions received for extension activities from government / government recognized bodies during the year

3.3.2.1 - Total number of awards and recognition received for extension activities from Government/ government recognized bodies during the year

09

| File Description | Documents |
|---|---------------------------|
| Any additional information | View File |
| Number of awards for extension activities in last 5 year(Data Template) | View File |
| e-copy of the award letters | No File Uploaded |

3.3.3 - Number of extension and outreach programs conducted by the institution through NSS/NCC/Red cross/YRC etc., (including the programmes such as Swachh Bharat, AIDS awareness, Gender issues etc. and/or those organized in collaboration with industry, community and NGOs) during the year

3.3.3.1 - Number of extension and outreach Programs conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year

37

| File Description | Documents |
|--|---------------------------|
| Reports of the event organized | No File Uploaded |
| Any additional information | View File |
| Number of extension and outreach Programmes conducted with industry, community etc for the last year (Data Template) | View File |

3.3.4 - Number of students participating in extension activities at 3.3.3. above during the year

3.3.4.1 - Total number of Students participating in extension activities conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year

2228

| File Description | Documents |
|--|---------------------------|
| Report of the event | View File |
| Any additional information | View File |
| Number of students participating in extension activities with Govt. or NGO etc (Data Template) | View File |

3.4 - Collaboration

3.4.1 - The Institution has several collaborations/linkages for Faculty exchange, Student exchange, Internship, Field trip, On-the- job training, research etc during the year

18

| File Description | Documents |
|---|---------------------------|
| e-copies of linkage related Document | No File Uploaded |
| Details of linkages with institutions/industries for internship (Data Template) | View File |
| Any additional information | View File |

3.4.2 - Number of functional MoUs with national and international institutions, universities, industries, corporate houses etc. during the year

3.4.2.1 - Number of functional MoUs with Institutions of national, international importance,

other universities, industries, corporate houses etc. during the year

17

| File Description | Documents |
|--|---------------------------|
| e-Copies of the MoUs with institution./ industry/corporate houses | View File |
| Any additional information | No File Uploaded |
| Details of functional MoUs with institutions of national, international importance, other universities etc during the year | View File |

INFRASTRUCTURE AND LEARNING RESOURCES**4.1 - Physical Facilities**

4.1.1 - The Institution has adequate infrastructure and physical facilities for teaching- learning. viz., classrooms, laboratories, computing equipment etc.

Satyawati College has a sprawling campus spread over an area of 9.88 Acres with aesthetically appealing landscaped ground, green areas. It has a modern infrastructure and facilities for a comprehensive academic growth of students and the faculty.

The college has two interconnected wings: Old Building and New Building with a lift in each which aids in mobility, especially for the differently abled. There are 58 classrooms spread across 3 floors, with proper ventilation, adequate natural light and fully equipped with furniture and lighting.

- There are 2 computer laboratories, for practical classes, with various softwares.
- The College campus is digital friendly, with Wi-Fi connectivity. It has two digital notice board, 4 projectors, 143 desktops and 420 laptops available for the faculty and students.
- The Seminar room is equipped with an LCD monitor with a seating capacity of 100 to facilitate academic events like lectures, conferences, workshops and movie-screening under the aegis of different functional societies.

- The college library has 78,081 books and subscribes to 22 print magazines, 25 print newspapers and 10 e-journals. It has an air-conditioned reading hall with a capacity of 102 students, 12 faculties and 03 PWD persons. A separate reading cabin for differently-abled students and software like JAWS is also available in the library.

- College has 11 department rooms also used as tutorial/remedial room equipped with a computer, printer, telephone connection.

- There are 2 Environmental laboratories equipped with various laboratory equipment's in the new building to sensitize the students to appreciate nature and environmental issues.

- The College premises is used to conduct classes of School of Open Learning and IGNOU.

| File Description | Documents |
|---------------------------------------|---------------------------|
| Upload any additional information | View File |
| Paste link for additional information | Nil |

4.1.2 - The Institution has adequate facilities for cultural activities, sports, games (indoor, outdoor), gymnasium, yoga centre etc.

Satyawati college's physical infrastructure and well-planned for Cultural and sports activity.

- The College has one of the biggest sports-grounds (3 acres Approximately) in the University sketching the blueprint of an athletic culture

- One cricket field of radius 60m and two Cricket pitches (one mat pitch and one cemented practice pitch).

- One Football Field (100m X 80m).

- One Basketball Court (28m X15m).

- One Volleyball Court (18m X 9m).

- One Kho-Kho Ground (27m X 16m).

- Two Badminton Courts (23.8m X 11m).
- One Indoor Space For 2 Table Tennis.
- 200m Grass Athletic Track.
- One Kabaddi Court (13m X 10 M).
- Gymnasium
- Changing rooms and storage facility for team members.
- The NCC cadets conduct regular Yoga Classes which continued during the pandemic in online mode, to alleviate mental strain imposed by the lockdown.
- Offers relaxation to talented students in ECA and sports category as per university regulations.
- The KP Bhatt Satya Auditorium with seating capacity of about 1000, and Dolby Sound system.
- The Seminar Room is equipped with a projector and seating space for 100 participants to host extracurricular events- debates, quizzes and movie-screening.
- Society rooms for cultural activities like Film and Dramatics. The Photography Society room is equipped with its own studio with two diffusers and a DSLR camera.

| File Description | Documents |
|---------------------------------------|---------------------------|
| Upload any additional information | View File |
| Paste link for additional information | Nil |

4.1.3 - Number of classrooms and seminar halls with ICT- enabled facilities such as smart class, LMS, etc.

24

4.1.3.1 - Number of classrooms and seminar halls with ICT facilities

24

| File Description | Documents |
|---|---|
| Upload any additional information | View File |
| Paste link for additional information | https://www.satyawaticollege.ac.in/infrast ructures/4 |
| Upload Number of classrooms and seminar halls with ICT enabled facilities (Data Template) | View File |

4.1.4 - Expenditure, excluding salary for infrastructure augmentation during the year (INR in Lakhs)

4.1.4.1 - Expenditure for infrastructure augmentation, excluding salary during the year (INR in lakhs)

32.77642

| File Description | Documents |
|---|---------------------------|
| Upload any additional information | No File Uploaded |
| Upload audited utilization statements | No File Uploaded |
| Upload Details of budget allocation, excluding salary during the year (Data Template) | View File |

4.2 - Library as a Learning Resource

4.2.1 - Library is automated using Integrated Library Management System (ILMS)

- Name of ILMS software: NETTLIB
- Nature of automation: PARTIAL AUTOMATION
- Version NETTLIB
- Year of Automation: 2003

| File Description | Documents |
|---------------------------------------|---|
| Upload any additional information | View File |
| Paste link for Additional Information | https://www.satyawaticollege.ac.in/infrast ructures/3 |

| | |
|--|--------------------------------------|
| 4.2.2 - The institution has subscription for the following e-resources e-journals e-ShodhSindhu Shodhganga Membership e-books Databases Remote access toe-resources | A. Any 4 or more of the above |
| File Description | Documents |
| Upload any additional information | No File Uploaded |
| Details of subscriptions like e-journals,e-ShodhSindhu, Shodhganga Membership etc (Data Template) | View File |
| 4.2.3 - Expenditure for purchase of books/e-books and subscription to journals/e- journals during the year (INR in Lakhs) | |
| 4.2.3.1 - Annual expenditure of purchase of books/e-books and subscription to journals/e-journals during the year (INR in Lakhs) | |
| 1.60175 | |
| File Description | Documents |
| Any additional information | No File Uploaded |
| Audited statements of accounts | No File Uploaded |
| Details of annual expenditure for purchase of books/e-books and journals/e- journals during the year (Data Template) | View File |
| 4.2.4 - Number per day usage of library by teachers and students (foot falls and login data for online access) (Data for the latest completed academic year) | |
| 4.2.4.1 - Number of teachers and students using library per day over last one year | |
| 641 | |
| File Description | Documents |
| Any additional information | View File |
| Details of library usage by teachers and students | View File |
| 4.3 - IT Infrastructure | |
| 4.3.1 - Institution frequently updates its IT facilities including Wi-Fi | |

Details of desktop computers with configuration in two computer laboratories: 1. There are 49 desktop computers in new computer lab:

2. There are 37 desktop computers in old computer lab:

3. The college has a total of 4 projectors (2 of SHARP and 2 of SONY).

4. NetLib software is used for handling books issue and return in the college library.

5. 3 UPS uninterruptible Power Supply:

Detail of Licensed Software:

1. Microsoft Office Professional Plus 2016: Effective Quantity 100 (License for 100 computers)

2. Window 10pro Get Genuine: Effective Quantity 100 (License for 100 computers)

3. Quick heal Total Security Anti-Virus Software:

4. ZOOM with 500 participant 19 August 2021 to 18 sept 2021

5. ZOOM with 100 participants 19 August 2021 to 18 August 2022

Detail of software in association with DUCC under DU network

1. IBM SPSS V22

2. Campus-wide MATLAB License

3. Adobe campus agreement

4. Microsoft campus Agreement

The college has the following additional digital facilities:

- There is one electronic notice board outside the Principal Office and another in the main entrance.
- The college website is maintained and upgraded regularly
- Colleges committee room has a smart led screen with webcam

facility for online conferences and meetings.

- Colleges environmental lab has wi-fi enabled smart classroom

| File Description | Documents |
|---------------------------------------|---------------------------|
| Upload any additional information | View File |
| Paste link for additional information | Nil |

4.3.2 - Number of Computers

143

| File Description | Documents |
|-----------------------------------|---------------------------|
| Upload any additional information | View File |
| Student – computer ratio | View File |

4.3.3 - Bandwidth of internet connection in the Institution

A. ? 50MBPS

| File Description | Documents |
|--|---------------------------|
| Upload any additional Information | No File Uploaded |
| Details of available bandwidth of internet connection in the Institution | View File |

4.4 - Maintenance of Campus Infrastructure

4.4.1 - Expenditure incurred on maintenance of infrastructure (physical and academic support facilities) excluding salary component during the year (INR in Lakhs)

4.4.1.1 - Expenditure incurred on maintenance of infrastructure (physical facilities and academic support facilities) excluding salary component during the year (INR in lakhs)

16.27235

| File Description | Documents |
|---|---------------------------|
| Upload any additional information | No File Uploaded |
| Audited statements of accounts. | No File Uploaded |
| Details about assigned budget and expenditure on physical facilities and academic support facilities (Data Templates) | View File |

4.4.2 - There are established systems and procedures for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc.

The College infrastructure and facilities are valued assets having established procedures for its maintenance and utilization supervised by the Staff council committees, Principal and Governing body. The Purchase Committee orders new furniture and equipment as per the requirements received from Development Committee and Departmental conveners. IT infrastructure is regularly upgraded to ensure its relevance in the dynamic technological paradigm. The Electronic and Computing equipment are maintained by procuring AMC from professional agencies. The College has a full time Caretaker, Assistant and Plumber. There is a full time Senior Technical Assistant and two Attendants in the computer lab for the IT infrastructure in the college. The College has employed an Electrician for the electrical needs of the entire College. Another Electrician takes care of the electrical fixtures for the Auditorium. A Manager takes care of the installed instruments and equipment in Auditorium and Seminar rooms. He maintains the booking schedule of both the facilities and ensures the safety and cleanliness. The furniture in the classrooms is cleaned every morning. This task has been outsourced to Sulabh International and efficiently managed by personnel responsible for the cleanliness of their respective floors. The library Committee and the College Librarian regularly hold meetings for the upgradation and maintenance of the library. Budget is allocated to every department for purchasing books.

| File Description | Documents |
|---------------------------------------|---------------------------|
| Upload any additional information | View File |
| Paste link for additional information | Nil |

STUDENT SUPPORT AND PROGRESSION

| 5.1 - Student Support | |
|---|----------------------------|
| 5.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year | |
| 5.1.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year | |
| 209 | |
| File Description | Documents |
| Upload self attested letter with the list of students sanctioned scholarship | No File Uploaded |
| Upload any additional information | View File |
| Number of students benefited by scholarships and free ships provided by the Government during the year (Data Template) | View File |
| 5.1.2 - Number of students benefitted by scholarships, free ships etc. provided by the institution / non- government agencies during the year | |
| 5.1.2.1 - Total number of students benefited by scholarships, free ships, etc provided by the institution / non- government agencies during the year | |
| 316 | |
| File Description | Documents |
| Upload any additional information | View File |
| Number of students benefited by scholarships and free ships institution / non- government agencies in last 5 years (Date Template) | View File |
| 5.1.3 - Capacity building and skills enhancement initiatives taken by the institution include the following: Soft skills Language and communication skills Life skills (Yoga, physical fitness, health and hygiene) ICT/computing skills | A. All of the above |

| File Description | Documents |
|---|---------------------------|
| Link to institutional website | Nil |
| Any additional information | No File Uploaded |
| Details of capability building and skills enhancement initiatives (Data Template) | View File |

5.1.4 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year

554

5.1.4.1 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year

554

| File Description | Documents |
|--|---------------------------|
| Any additional information | View File |
| Number of students benefitted by guidance for competitive examinations and career counseling during the year (Data Template) | View File |

5.1.5 - The Institution has a transparent mechanism for timely redressal of student grievances including sexual harassment and ragging cases Implementation of guidelines of statutory/regulatory bodies Organization wide awareness and undertakings on policies with zero tolerance Mechanisms for submission of online/offline students' grievances Timely redressal of the grievances through appropriate committees

A. All of the above

| File Description | Documents |
|--|------------------|
| Minutes of the meetings of student redressal committee, prevention of sexual harassment committee and Anti Ragging committee | No File Uploaded |
| Upload any additional information | No File Uploaded |
| Details of student grievances including sexual harassment and ragging cases | No File Uploaded |

5.2 - Student Progression

5.2.1 - Number of placement of outgoing students during the year

5.2.1.1 - Number of outgoing students placed during the year

51

| File Description | Documents |
|---------------------------------------|---------------------------|
| Self-attested list of students placed | View File |
| Upload any additional information | No File Uploaded |

5.2.2 - Number of students progressing to higher education during the year

5.2.2.1 - Number of outgoing student progression to higher education

71

| File Description | Documents |
|--|---------------------------|
| Upload supporting data for student/alumni | No File Uploaded |
| Any additional information | No File Uploaded |
| Details of student progression to higher education | View File |

5.2.3 - Number of students qualifying in state/national/ international level examinations during the year (eg: JAM/CLAT/GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/State government examinations)

5.2.3.1 - Number of students qualifying in state/ national/ international level examinations (eg: JAM/CLAT/NET/ SLET/ GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/ State

government examinations) during the year**44**

| File Description | Documents |
|-------------------------------------|---------------------------|
| Upload supporting data for the same | View File |
| Any additional information | No File Uploaded |

5.3 - Student Participation and Activities**5.3.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national / international level (award for a team event should be counted as one) during the year****5.3.1.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/ national / international level (award for a team event should be counted as one) during the year.****47**

| File Description | Documents |
|--|---------------------------|
| e-copies of award letters and certificates | View File |
| Any additional information | No File Uploaded |
| Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national/international level (During the year) (Data Template) | View File |

5.3.2 - Institution facilitates students' representation and engagement in various administrative, co-curricular and extracurricular activities (student council/ students representation on various bodies as per established processes and norms)

Satyawati College Union members are elected annually through a fair and democratic process of adult franchise which includes active participation of all students.

The Student Union consists of President, Vice-President, Secretary, Joint- Treasurer, Treasurer, Central and Executive Councillors. Due to COVID situation, yearly elections were stalled for the academic year 2020-2021. However, the existing student's union remained in office and continued to be an active part of the institution.

A most praiseworthy initiative of Student Union in 2020 -2021 has been in their continuous communication with the institute regarding problems faced by students while adopting the online mode of admission, form and fee submission.

Most departments also have a dedicated student society that helps in organising events such as orientation, fresher's, farewell as well as talks, webinars, workshops and competitions. The history society is named Shashwat, Politikos is for Political Science, English Literary Society (ELS) is for English department and Optima is for Economics, Prakriti for EVS only to name a few.

Besides an active Student Union, each course also has a Class Representative (CR) who acts as a bridge between students and teachers. They ensure timely dissemination of information regarding events, examinations, and even reading learning material.

| File Description | Documents |
|---------------------------------------|---------------------------|
| Paste link for additional information | Nil |
| Upload any additional information | View File |

5.3.3 - Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions)

5.3.3.1 - Number of sports and cultural events/competitions in which students of the Institution participated during the year

81

| File Description | Documents |
|--|---------------------------|
| Report of the event | View File |
| Upload any additional information | No File Uploaded |
| Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions (Data Template) | View File |

5.4 - Alumni Engagement

5.4.1 - There is a registered Alumni Association that contributes significantly to the development of the institution through financial and/or other support services

- The concept of Alumni Association evolved to bridge the chasm between college and career life. Satyawati College is committed to all youngsters who graduate and face challenges of the competitive professional world to remain a part of their alma mater. The idea gave way to the formation of Alumni Association to keep a complete track with required details, developments, and be active part of the achievements of the institute.
- Regular alumni meet is conducted at the institute level and recently a cricket match was organized by the Alumni Association.
- Our Alumni is registered by the college and receive registration certificate that consolidate their lifelong association with alma mater even after they graduate.
- Alumni contribution happens in various non-financial forms such as Alumni communication, motivational speeches, discussion on business and entrepreneurship and regular webinars to help our young minds navigate through the challenges of the real world. During the interaction, members of the Alumni Association have highlighted the importance of current trends in the market and have successfully mentored students about career opportunities in different fields. In contemporary times, a registered bank account has been opened by the college to facilitate financial transactions and voluntary contribution by our esteemed alumni.

| File Description | Documents |
|---------------------------------------|---------------------------|
| Paste link for additional information | Nil |
| Upload any additional information | View File |

5.4.2 - Alumni contribution during the year (INR in Lakhs)

E. <1Lakhs

| File Description | Documents |
|-----------------------------------|------------------|
| Upload any additional information | No File Uploaded |

GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 - Institutional Vision and Leadership

6.1.1 - The governance of the institution is reflective of and in tune with the vision and mission of the institution

Satyawati College aims to attain excellence in all aspects of higher education. It upholds the principles enshrined in the Constitution of the country providing equal opportunities to all the members of the institution- faculty, non-teaching and the students.

The institute stands committed to the visionary leadership of Behen Satyawati. It is in her name that the institution was christened. The grand- daughter of Swami Shraddhanand was active in the Freedom struggle of the subcontinent. The institution strives for gender parity and offers a relaxation of 1% to women candidates seeking admission in the college.

The college with its focus on holistic development of the students not only gives priority to academics but co-curricular activities, cultural activities, and sports. The NCC and NSS have been very active in providing service to the nation as well as building our future leaders. The college in its humble attempt at Ecosystem restoration not only creates awareness but with students' involvement has taken initiative for a harmonious co-existence with the environment through promotion of chemical free living.

The college endorses a spirit of inclusiveness. The college campus is disabled friendly. All infrastructural initiatives such as ramps, lifts, disabled friendly toilets, tactile ridged flooring are provided. Its Equal Opportunity Cell and SC/ST Societies work for inclusive development by strengthening and enhancing the capability of students from diverse sections of the society. The Women's Development Center sensitizes the students on gender related issues and is an important milestone towards gender parity.

The college has a Placement Cell which organizes activities for Soft Skill Development and Placements by inviting companies for on-campus placements.

A spirit of democracy and democratic principles informs all the activities of the college. The Staff Council has been constituted democratically with the Principal as the Chairperson. All the major decisions pertaining to the college and the constitution of

the various committees are deliberated upon in the regularly held Staff Council meetings. Every teacher is a member of at least two committees. Committees take up the administrative responsibilities of the college for the efficient and effective working of the institution.

| File Description | Documents |
|---------------------------------------|---|
| Paste link for additional information | https://www.satyawaticollege.ac.in/vision-mission |
| Upload any additional information | No File Uploaded |

6.1.2 - The effective leadership is visible in various institutional practices such as decentralization and participative management.

The administrative duties have been well distributed among the faculty members and non-teaching staff. At the core of this decentralized process, is the statutory Staff Council. All teaching faculty are its members. The constitution of various committees, delegation of authority and responsibilities, with Conveners as head ensure a decentralized method of functioning. There are nearly 29 committees and societies which undertake various college activities, such as: Admission Committee, Time-Table Committee, Development Committee, Library Committee, Debating Society (Abhivayakti), Student Advisory Committee, Sc and ST Committee, Proctorial Committee, Foreign Students Advisory Committee, Sports Committee, Garden Committee, Computer Lab Committee, Magazine Committee, Purchase Committee, Examination Committee, Research Committee, Alumni Committee, Committee for Career Counselling and Placement, Arts and Culture, Film Society, Auditorium and Seminar Room Maintenance Committee, Equal Opportunity Cell, NSS Programme Officer, Canteen Committee, Internal Complaints Committee Against Sexual Harassment, B.A. Programme Society. One of the important committees is the Admission Committee. The Admission Committee ensures admission of students to college are undertaken efficiently. The Admission Committee with its convener and a nodal officer is assisted by Admission Grievances Committee, ECA Committee, Ward Quota Committee, Help Desk Committee and a Prospectus Committee. Before the admissions begin a prospectus with detailed information is prepared and made available to students seeking admission in the college. The committees are constituted of both teaching and non-teaching staff. The Admission Committee in its various meetings discusses the procedures for admission. It is responsible for

bringing out detailed timeline for UG merit-based admission process. Timely cut-offs are brought out. Online verification of documents, payment of fees to confirm admissions, admission under special cut-offs, process for change of course/college, refund of fees on account of withdrawal are all procedures looked after by the Admission Committee.

| File Description | Documents |
|---------------------------------------|---|
| Paste link for additional information | https://www.satyawaticollege.ac.in/files/ugd/9a57c2_45486811481747719dc43352f95d7fa4.pdf |
| Upload any additional information | View File |

6.2 - Strategy Development and Deployment

6.2.1 - The institutional Strategic/ perspective plan is effectively deployed

The institutional perspective plan aligns with the vision and mission of the institution that endorses a spirit of inclusiveness by being disabled friendly.

Satyawati College stands out as most favoured institution by the visually challenged students. Every year 80 to 100 visually impaired students take admission in Satyawati College across the different courses. The infrastructure, enabling environment, support system, services and other facilities have made the campus of the college infrastructurally inclusive and disabled friendly.

Tactile pathways as a navigation guide to enhance accessibility to places, lifts equipped with automatic rescue device, accessible washrooms, ramps with handrails play a constructive role in their daily life.

Angel an assistive light weight pocket sized device is provided by the college to all the visually challenge students. The device with simple tactile buttons, 8 GB internal memory and other features like E-Book recording, MP3 Player, 92 hours continuous recording with clear noise feature, repeat function for revision or transcription of dictation, voice recorder, stop watch, calculator and compass for the Blind assists in learning endeavours.

Library with braille books and computer are well designed and adequately equipped with learning resources facilitate access to

resources. A separate room has been facilitated to support visually disabled students to prepare their assignments within the campus.

Satyawati College gives fee concessions and provides funds to meritorious Divyangjan. Rupees 40 as fees is paid by the to the institution. The college also provides a number of scholarships in addition to the government freeships. The Student-Aid-Fund scheme of the college supports visually challenged, marginalized students for the continuation of education contributing in broadening access to higher education. It would be most fitting to mention a few organizations that have supported the intellectual pursuit of the Divyangjan. Some such organizations are National Institute of Visually Handicapped (NIVH), World Brotherhood Organization, Pandit Man Mohan Nath Dhar Endowment Scholarship, National Institute for the Empowerment of Persons with Visual Disabilities Dehradun (niepvd Divyangjan), All India Federation of the Blind, Help the Blind Foundation.

The college has an Equal Opportunity Cell (EOC) which looks after the interests of the students with special needs. The EOC room is located on the ground floor of the new building of the college that help promote the PWD students to hold meetings, discussions and resolve their concerns. Students are encouraged to participate in activities beyond their academic curricula so they become confident and well-balanced individuals. EOC in collaboration with NSS wing of the college organizes seminars, symposia, debates, lectures, throughout the year. Experts are invited from outside the college for conducting workshops and augment knowledge. Orientation programmes are organized every year to acquaint them with the different opportunities that their course offers. An annual festival called UMANG with competitions like music and singing, monoacting, dance, JAM, bilingual self-composed poetry not only help in showcasing their talents but outgrow their limitations building confidence in them to enter the society as equals.

There have been a significant number of Divyagjan graduating from Satyawati college and pursuing higher education. Many of them have achieved gainful employment working in banking sector and railways. Some of them teaching in government schools and also holding positions of principal in schools.

| File Description | Documents |
|--|---|
| Strategic Plan and deployment documents on the website | No File Uploaded |
| Paste link for additional information | https://www.satyawaticollege.ac.in/_files/ugd/9a57c2_18ff3343305a4adebead9dceb9a0c2e1.pdf |
| Upload any additional information | No File Uploaded |

6.2.2 - The functioning of the institutional bodies is effective and efficient as visible from policies, administrative setup, appointment and service rules, procedures, etc.

The Organogram of Satyawati College reflects a governance structure that embodies shared responsibilities. The organizational structure of the College consists of Governing Body, Principal, the Teaching Staff, the Non-Teaching Staff and the Students. The Governing Body is responsible for the overall supervision of administration and finance activities as per the authority vested in it the statutes and ordinances of the University of Delhi. The Governing Body headed by the Chairperson undertakes the supervision of administration and decision making, finance and regulation, purchases and development, and quality assurance of the college. The Governing Body also appoints the Vice Principal upon the recommendation of the Principal.

The Principal is the chief-administrator of the college. The principal is also the ex-officio chairperson of the Staff Council. The Principal is assisted by Secretary Staff Council, the Teacher-in-Charge (TIC) of the Departments and the Administrative Staff. The TIC oversees the smooth functioning of the department for which meetings are held on a regular basis to discuss concerns related to curricular and extra-curricular activities. The administrative staff comprises of the Administrative Officer, Section Officers (one for the Accounts Office and one for the General Administration), Senior and Junior Office Assistants and Manual Staff.

Internal Quality Assurance Cell (IQAC) aims to facilitate participation and involvement of every constituent units of the college and works in close coordination for internalization of quality enhancement initiatives. It helps in revisiting the goals of education with the objective of fostering global competencies among students. It works towards realization of the goals of

quality enhancement. It monitors the internal quality of the institution and organizes various skill-based events for the professional development of teachers, non-teaching staff and students.

The Bursar is appointed by the Governing Body on the recommendation of the Principal. Bursar manages the matters relating to internal finance, financial audit and better utilization of funds for the advancement of the College.

The Principal appoints the Public Information Officer (PIO). The PIO addresses requests from persons seeking information from the College in the form of RTIs.

The Library organization includes Librarian, Assistant Librarian, Library Clerks and Library attendants. Library Committee of the College is responsible for the upkeep of the academic resources and facilities in the Library.

The numerous Committees of the College including the Staff Councils Committees help in planning, preparation and execution of academic and extra-curricular activities. Each Committee consists of the Convenor and its members. Various committees like Anti-Ragging Committee, Grievance Redressal Committee, Internal Complaints Committee appointed by the Principal ensure adherence to the rules within the College and for addressing grievances.

The Administrative Staff of the College is well defined and organized as per university rules and UGC guidelines. The Administrative Officer is responsible for implementing administrative decisions and is assisted by a team of Section Officers from both the administrative and accounts section. The Caretaker supervises the working of support staff such as housekeeping staff, electricians, gardeners, etc

| File Description | Documents |
|---|---|
| Paste link for additional information | Nil |
| Link to Organogram of the Institution webpage | https://www.satyawaticollege.ac.in/files/ugd/9a57c2_45486811481747719dc43352f95d7fa4.pdf |
| Upload any additional information | View File |

6.2.3 - Implementation of e-governance in areas of operation Administration Finance and Accounts Student Admission and Support Examination

A. All of the above

| File Description | Documents |
|---|---------------------------|
| ERP (Enterprise Resource Planning) Document | View File |
| Screen shots of user interfaces | View File |
| Any additional information | No File Uploaded |
| Details of implementation of e-governance in areas of operation, Administration etc (Data Template) | View File |

6.3 - Faculty Empowerment Strategies

6.3.1 - The institution has effective welfare measures for teaching and non-teaching staff

Satyawati College for the wellbeing of its teaching and non-teaching staff has lent support to the welfare measures as per the University and Central government rules.

Leave Benefits: 8 days of casual leave and 2 RH are provided to both teaching and non-teaching staff. Duty leave of maximum 30 days to the teaching staff is provided to attend various orientation/seminars/workshops/training programmes as per the government rules. Duty leave can also be availed by non-teaching staff. Study leave up to 3 years can be made use of by both the teaching and non-teaching staff. A sabbatical leave of 2 years may be availed by the teaching staff subject to certain condition. Maternity leave facility is available to all staff members.. Teachers are encouraged to participate in faculty training

programmes such as conferences/seminars/workshops/paper presentations for which leaves are readily sanctioned.

Retirement benefits, such as, general provident fund (GPF), that allows pensions to employees after retirement; National Pension Scheme (NPS for those joining service after 01-01-2004); encashment of earned leaves; medical benefits are other benefits enjoyed by teaching and non-teaching staff. There is a provision of Life Insurance in the form of Group Insurance Scheme that covers the staff members for a low premium. Medical reimbursement, children education allowance, LTC/HTC facilities are provided to the employees as per the University rules.

The college has an in-house fully equipped medical room for the staff of the college with a doctor and a nurse. The college has an active Family Counselling Centre (FCC) with a trained counsellor on the premises. It aims at building an enabling environment for creating a gender responsible society sensitizing students about gender issues and a counsellor who provides professional advice to students and staff. The college has a quota for admission of eligible wards of employers (as per University and Central government rules). For effectiveness and efficiency academic leaves with financial support are provided to the faculty for nurturing competitiveness and thriving academic environment. An IT- enabled campus with WIFI facility facilitates research and staff notice boards keep the staff informed of the varying activities of the college.

College also provides support facilities such as canteen, lifts, reading areas in library, parking facility for both teaching and non-teaching staff, bank facilities, recreational activities for physical and emotional well-being, separate department rooms with printers for the teaching staff, outdoor and indoor gymnasium facilities, sports events for the teaching and non-teaching staff.

| File Description | Documents |
|---------------------------------------|---------------------------|
| Paste link for additional information | Nil |
| Upload any additional information | View File |

6.3.2 - Number of teachers provided with financial support to attend conferences/ workshops and towards membership fee of professional bodies during the year

6.3.2.1 - Number of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies during the year

22

| File Description | Documents |
|---|---------------------------|
| Upload any additional information | View File |
| Details of teachers provided with financial support to attend conference, workshops etc during the year (Data Template) | View File |

6.3.3 - Number of professional development /administrative training programs organized by the institution for teaching and non-teaching staff during the year**6.3.3.1 - Total number of professional development /administrative training Programmes organized by the institution for teaching and non teaching staff during the year**

19

| File Description | Documents |
|--|---------------------------|
| Reports of the Human Resource Development Centres (UGCASC or other relevant centres). | No File Uploaded |
| Reports of Academic Staff College or similar centers | No File Uploaded |
| Upload any additional information | View File |
| Details of professional development / administrative training Programmes organized by the University for teaching and non teaching staff (Data Template) | View File |

6.3.4 - Number of teachers undergoing online/face-to-face Faculty development Programmes (FDP) during the year (Professional Development Programmes, Orientation / Induction Programmes, Refresher Course, Short Term Course etc.)**6.3.4.1 - Total number of teachers attending professional development Programmes viz., Orientation / Induction Programme, Refresher Course, Short Term Course during the year**

42

| File Description | Documents |
|---|---------------------------|
| IQAC report summary | View File |
| Reports of the Human Resource Development Centres (UGCASC or other relevant centers) | No File Uploaded |
| Upload any additional information | No File Uploaded |
| Details of teachers attending professional development programmes during the year (Data Template) | View File |

6.3.5 - Institutions Performance Appraisal System for teaching and non- teaching staff

For Teaching Staff

Teachers at Satyawati College are integral to the institution. The college has a system for their performance appraisal each year. This system for the teaching staff is governed by UGC-Career and Advancement Scheme (CAS) guidelines at Satyawati College. 'Performance Based Appraisal Scheme (PBAS) is used for the performance and appraisal of the teachers. Under this, proforma is submitted by all the faculty members seeking their promotion, highlighting all their activities and achievements.

The proforma under the scheme uses different parameters to evaluate the performance of teachers. It includes teacher's contribution in teaching, learning and evaluation activities, their contribution to college's extra- and co-curricular activities, active participation in research and academic projects, and administrative support as prescribed under UGC-CAS guidelines. The process encourages the teaching staff to improve their efficiency and productivity by involving themselves in innovative teaching methods, research ideas and contributing to preparing a better student body for the future. It helps to provide a dynamic view of teachers' personality and their involvement in their professional field. For the performance and appraisal of the teacher's performance an evaluating committee comprising the Principal and IQAC committee is formed to take relevant decisions.

For Non-Teaching Staff

Non-teaching staff is one of the most important functional groups of Satyawati College and serves as the backbone for the college. Administrative staff, Accounts section, Laboratory staff and Library staff form important groups of the non-Teaching body in Satyawati College.

Each year, Annual Performance Appraisal Report (APAR) is submitted by every Non-teaching Staff member to their Reporting Officer who gives his/her comments and points on the basis of their performance. The same is then submitted to Reviewing Officer for further comments.

Based on the APAR, constructive feedback is provided to each staff member to further enhance their performance and productivity and it also helps in the smooth functioning of non-teaching staff members.

| File Description | Documents |
|---------------------------------------|---------------------------|
| Paste link for additional information | Nil |
| Upload any additional information | View File |

6.4 - Financial Management and Resource Mobilization

6.4.1 - Institution conducts internal and external financial audits regularly Enumerate the various internal and external financial audits carried out during the year with the mechanism for settling audit objections within a maximum of 200 words

Internal and external audit are carried out by the institution regularly. The mechanism followed for the purpose is as follows.

Internal Audit

In the initial stage, the financial data is scrutinized and verified by the officer in charge appointed for the purpose. For the maintenance of financial accuracy and transparency the financial data undergoes scrutiny by the Administrative Officer and the Principal. For clarity and authenticity of financial data Income/Expenditure is monitored by the Bursar, the Principal and the Section Officer (Accounts). The institution has a Purchase committee that oversees the purchases made by the institution. In addition, the utilization grant certificates for the grants

received by UGC are submitted annually giving details of the expenditure under various heads.

External Audit

The external audit is regularly conducted after the end of each financial year. The college appoints a Chartered Accountant for the purpose. Vouchers and proper records of the concerned departments regarding capital expenditure is placed before the Chartered Accountant for verification. Departmental Accession Register, Dead Stock Registers/Purchase Registers are checked. The Utilization Grant Certificates showing expenditure under various heads is also placed for auditing. Furthermore, Statutory external audit and assessment of Income-Expenditure and Receipt-Payment is also done by CAG and Govt. of NCT.

| File Description | Documents |
|---------------------------------------|---------------------------|
| Paste link for additional information | Nil |
| Upload any additional information | View File |

6.4.2 - Funds / Grants received from non-government bodies, individuals, philanthropers during the year (not covered in Criterion III)

6.4.2.1 - Total Grants received from non-government bodies, individuals, Philanthropers during the year (INR in Lakhs)

0

| File Description | Documents |
|---|---------------------------|
| Annual statements of accounts | No File Uploaded |
| Any additional information | No File Uploaded |
| Details of Funds / Grants received from of the non-government bodies, individuals, Philanthropers during the year (Data Template) | View File |

6.4.3 - Institutional strategies for mobilization of funds and the optimal utilization of resources

The college mobilizes funds for its regular activities and development from different agencies and individuals. The mobilized fund is optimally used by the college. Major sources of

institutional receipts/funding:

-95% funds are through UGC Grant.

-5% share is generated by Delhi government for the College.

-Fees from students for regular and add-on courses.

-Rent from letting out various parts of land/building.

-Booking of MPH, Football and Cricket Ground.

-Donation, rent from the photocopy shop, fees charged for participation in Annual Sandeep Suri Cricket Tournament.

Utilization of Resources:

The College has a Governing Body, Planning and Purchase Committee, Library and various associated bodies which help in the preparation, division, allocation and utilization of funds.

UGC funds are deposited in a separate bank account. The utilization of these funds is ensured through financial auditing at the end of each financial year.

Fees received from students are used for development of the college, non-grant faculty and staff salaries, and are properly audited. Physical and Academic facilities are augmented for students.

Library services and Sports services are strengthened. Laboratories are augmented and IT infrastructure is increased.

Number of workshops and seminars are organized. National and International Conferences are organized. Guest lectures, field trips, industrial visits are organized for students.

The Purchase Committee decides the policy and procedure for purchasing any item. Each item is purchased by comparing a minimum of three quotations received from different vendors.

All purchases are done through a tender system. Each and every transaction is supported by the vouchers.

All the collections are deposited in the bank and all expenditure, recurring and non-recurring, are incurred through

Cheques/Electronic mode. Only authorized persons by management can operate the transaction through the bank.

The accounts are done by Tally Software, so all the entries can be monitored by authorities.

For each and every financial transaction proper permission is taken from the Principal of the college.

| File Description | Documents |
|---------------------------------------|---|
| Paste link for additional information | https://www.satyawaticollege.ac.in/_files/ugd/9a57c2_b5fb8ca119dc4b4b91e94893e70e0536.pdf |
| Upload any additional information | No File Uploaded |

6.5 - Internal Quality Assurance System

6.5.1 - Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing the quality assurance strategies and processes

The Internal Quality Assurance Committee has been actively identifying, initiating and promoting quality assurance strategies for the academic upskilling of both students and faculty members. The college has 11 courses that it offers to its undergraduate students in Humanities and Commerce. In addition, add on courses were introduced, such as: 1. A 30-hour, free online Add-on Course titled 'Problem Solving for Excellence'. This aims to enhance students' engagement with academic as well as other diverse issues training their minds towards a positive and constructive approach in dealing with challenges. The resource person, Dr. Arvind, an experienced civil servant and management trainer, whose specialization included EQ, competency mapping, leadership and mentoring programmes, mentored students on different aspects of problem -solving. The different units designed to include areas such as Idea Generation Techniques, Creative Achievement Model, Analytical Thinking, etc. explained with relevant models and graphs is hoped to widened the participants understanding of challenges faced by them in different areas. 2. A Practical Introduction to Academic Writing offered by the department of Economics aims to enhance the writing skills of students and encourages them to go for higher studies. 3. Global Political Economy an add on course jointly offered by the departments of Political Science and Economics combines elements from both disciplines and is intended to provide a multi-faceted view to

students and enhance their understanding of the subject. A mentoring system has been put in place for counseling and guiding every student. The college participates in All India Survey on Higher Education (AISHE). IQAC in collaboration with its Placement Cell (Saksham) has entered into collaborations and linkages with industries and institutes to provide students with exposure to soft skills training, industry and employment opportunities. Faculty members too have been encouraged to actively engage themselves in research activities. Webinar, Conference and Workshops have been organized by IQAC and different departments and full institutional support has been provided in terms of leave and fee reimbursement. The college upgrades its website regularly so that the teachers, staff and students are informed of institutions decisions, functions, activities and events.

Administrative:

IQAC believes in establishing a democratic pattern of administration. The Management along with the Principal ensures that equal opportunities are given to staff members who are best suited for a particular department. IQAC takes care of the needs of the administrative staff through its various initiatives. This helps improve their work atmosphere, both at the professional and emotional fronts. The IQAC also proposes a number of best practices that would provide opportunities to enhance their skills. Self Enhancement Workshops and various training programmes are organized from time to time to improve Data Management skills of the staff. Together with this feedback and suggestions from the personnel are taken for betterment of their performance, thus providing encouragement for growth and improvement. In order to encourage a harmonious work atmosphere amongst the administrative staff, workshops/seminars in Work Ethics, Stress Management and Emotional Well-being are conducted on regular intervals.

| File Description | Documents |
|---------------------------------------|---------------------------|
| Paste link for additional information | Nil |
| Upload any additional information | View File |

6.5.2 - The institution reviews its teaching learning process, structures & methodologies of operations and learning outcomes at periodic intervals through IQAC set up as per norms and recorded the incremental improvement in various activities

Two examples of Institutional reviews and Implementation of teaching learning reforms:

The college to facilitate improved teaching-learning believes in review processes and reforms. The IQAC of the college has implemented various reforms and review mechanisms to ensure quality teaching and learning. Some of them are:

The strong infrastructure has enabled the expansion in teacher, staff and student strength. An efficient system for identifying and addressing grievances is in place. The IQAC has always insisted on feedback as a means to not only measure but also ensure effective teaching-learning in the college. Student feedback on infrastructure, administration and faculty members is taken. The analysis for the same has proper mechanism and is in place. The Departments in their regular meetings take stock of problems related with availability of books, teaching etc.

Student support related to examination are identified. Provision for remedial classes is in place. Result analysis is done at the end of each semester. Inter-college result comparison is done using SGPA/CGPA. Frequent evaluation and interaction is an important process through which the college ensures effective teaching and learning. This takes the form of Internal Assessments (IA), assignments, classroom response, frequent tests, presentations and teacher-student interaction throughout the year. Department keep themselves abreast of student performance and attendance. Student industry interaction via seminars and conferences, alumni meet, etc. is encouraged and has increased. Industry internships though not part of curriculum is encouraged through the Placement Cell.

The college believes that other than engaging the students in traditional modes of learning new and interactive methods be utilized. In this direction the IQAC under its aegis assists in regular Conferences/ Workshops/ Seminars/ Webinars/ Talks/ Alumni interactions/ Educational trips, etc. Hands-on expertise and knowledge transfer is assured for students by exposing them to latest technology, industrial trips, in-house projects at reputed organizations. To prepare students for research in their respective fields the college also provides training of tools required for research as per the curriculum. Short term courses for career counselling and counselling sessions are also provided.

| File Description | Documents |
|---------------------------------------|---|
| Paste link for additional information | https://www.satyawaticollege.ac.in/_files/ugd/9a57c2_729e73b9a6ee4f83b672c6a1733efd27.pdf |
| Upload any additional information | View File |

6.5.3 - Quality assurance initiatives of the institution include: Regular meeting of Internal Quality Assurance Cell (IQAC); Feedback collected, analyzed and used for improvements Collaborative quality initiatives with other institution(s) Participation in NIRF any other quality audit recognized by state, national or international agencies (ISO Certification, NBA)

C. Any 2 of the above

| File Description | Documents |
|--|---|
| Paste web link of Annual reports of Institution | https://www.satyawaticollege.ac.in/_files/ugd/9a57c2_29b1284a599b49cabd1e6c68f500dd14.pdf |
| Upload e-copies of the accreditations and certifications | View File |
| Upload any additional information | No File Uploaded |
| Upload details of Quality assurance initiatives of the institution (Data Template) | View File |

INSTITUTIONAL VALUES AND BEST PRACTICES

7.1 - Institutional Values and Social Responsibilities

7.1.1 - Measures initiated by the Institution for the promotion of gender equity during the year

Satyawati College is named after Behen (Sister) Satyawati, the grand-daughter of Swami Shradhanand whose resolve to end poverty, ignorance, and communalism earned her the title 'Toofani Behen (Stormy Sister)'. Satyawati College remains firmly committed to ensuring gender parity on its campus. The prescribed curricula in several courses offered by the college provide space to discuss gender disparities and their contributing factors. Seminars and

discussions are periodically organised for the same. Relaxation of 1% in admissions cut-off for female students is one of the many initiatives by the college. To ensure safety and security, CCTV cameras are installed at strategic locations for continuous surveillance. The anti-ragging committee and Internal Complaints Committee ensure zero tolerance to ragging and resolution of issues concerning discrimination and harassment respectively. The annual gender sensitization action plan is spearheaded by the Family Counselling Centre (FCC) of Satyawati College, in association with the aforementioned committees and other departmental societies/committees. Several workshops, group discussions, and other competitions have been hosted to generate awareness regarding the position of women in society. Satyawati College also has a Girls Common Room on the ground floor which is a rendezvous point for recreation and discussion. Besides, there is a well-equipped medical room with a qualified doctor for addressing primary healthcare needs. To encourage specially-abled students, two memorial awards in the name of Prof. Brij Lal and Mrs. Sudesh Kumari have been instituted for two visually challenged girls on the basis of merit.

Highlights of Gender Sensitization and Women Empowerment initiatives

- International Conference on "Challenges and Strategies in Reproductive and Environmental Health with Special Reference to Covid-19 Pandemic" (19th -21st February 2021).
- To celebrate International Women's Day, the NSS unit of Satyawati organized an Essay Writing Competition on the Topic - "Women Empowerment in the 21st Century" (7th March 2021).
- Webinar on International Women's Day (8th March 2021), titled 'Jhansi ki Rani: The Visible and the Vulnerable' was jointly organised by IQAC and FCC. The keynote speaker was Prof. Christel R. Devadawson, Department of English, University of Delhi.
- Satyawati College, 2 Delhi Girls Battalion, feels proud of its NCC cadets who have been engaged in spreading awareness and in the distribution of food and masks. In collaboration with Environment Society and Garden Society, they carried out plantation drives and cleanliness drives. They became COVID warriors and were alert and active in delivering the life-saving element 'Plasma' to people in grave need [Donate Plasma, Save Lives (29th April 2021)]. Cadet Lali and Cadet Muskan from the NCC Naval unit attended and successfully completed the Rajpath Swachhta Camp.

- Online Interactive Counselling Session (24th July 2021) by FCC counselor, Ms. Anjali Sinha on 'Students' Worries and Anxieties during the Pandemic' was conducted under the aegis of Foreign Students Advisory Committee and IQAC. FCC counselor and teachers have paid due attention to the resolution of psychological distress of all, especially female students.

| File Description | Documents |
|--|---|
| Annual gender sensitization action plan | Nil |
| Specific facilities provided for women in terms of: a. Safety and security b. Counseling c. Common Rooms d. Day care center for young children e. Any other relevant information | https://www.satyawaticollege.ac.in/files/ugd/9a57c2_0761b7889ac540c7b93293d25c881718.pdf |

7.1.2 - The Institution has facilities for alternate sources of energy and energy conservation measures Solar energy Biogas plant Wheeling to the Grid Sensor-based energy conservation Use of LED bulbs/ power efficient equipment

A. 4 or All of the above

| File Description | Documents |
|--------------------------------|---------------------------|
| Geo tagged Photographs | View File |
| Any other relevant information | No File Uploaded |

7.1.3 - Describe the facilities in the Institution for the management of the following types of degradable and non-degradable waste (within 200 words) Solid waste management Liquid waste management Biomedical waste management E-waste management Waste recycling system Hazardous chemicals and radioactive waste management

With continuance of solid and liquid waste management in accordance to the government prescribed rules, a major shift was initiated in handling of bio-medical waste. In the times of pandemic, as a step to control the spread of COVID-19, the use of masks and PPEs, disposables, sanitizing liquids, and disinfectants has increased. In this context, Satyawati College has been working for responsible management of waste generated from use of such products and towards making our students more aware about the same.

Online Classes and administrative meetings has led to a natural decline in generation of solid waste in the campus .The college has also been sensitive towards liquid waste management in Delhi and has implemented rainwater harvesting techniques successfully. The college has strongly made efforts to promote eco- friendly process in many administrative tasks. It is registered with the Metal Scrap Trading Corporation Limited (MSTC), a government of India enterprise, dedicated to E-option trading and recycling of E- waste .The college takes pride in creating several E-waste corners to collect E- waste material for disposal in an environment friendly and efficient manner. Autoclave machines are installed in environmental labs to discard hazardous material. Care is taken so that radioactive waste material is not generated on our campus.

| File Description | Documents |
|---|---------------------------|
| Relevant documents like agreements/MoUs with Government and other approved agencies | No File Uploaded |
| Geo tagged photographs of the facilities | Nil |
| Any other relevant information | View File |

7.1.4 - Water conservation facilities available in the Institution: Rain water harvesting Bore well /Open well recharge Construction of tanks and bunds Waste water recycling Maintenance of water bodies and distribution system in the campus

A. Any 4 or all of the above

| File Description | Documents |
|---|---------------------------|
| Geo tagged photographs / videos of the facilities | View File |
| Any other relevant information | No File Uploaded |

7.1.5 - Green campus initiatives include

7.1.5.1 - The institutional initiatives for greening the campus are as follows:

1. Restricted entry of automobiles
2. Use of Bicycles/ Battery powered vehicles

A. Any 4 or All of the above

- 3. Pedestrian Friendly pathways**
4. Ban on use of Plastic
5. Landscaping with trees and plants

| File Description | Documents |
|--|---------------------------|
| Geo tagged photos / videos of the facilities | View File |
| Any other relevant documents | View File |

7.1.6 - Quality audits on environment and energy are regularly undertaken by the institution

7.1.6.1 - The institutional environment and energy initiatives are confirmed through the following 1.Green audit 2. Energy audit 3.Environment audit 4.Clean and green campus recognitions/awards 5. Beyond the campus environmental promotional activities

A. Any 4 or all of the above

| File Description | Documents |
|---|---------------------------|
| Reports on environment and energy audits submitted by the auditing agency | View File |
| Certification by the auditing agency | No File Uploaded |
| Certificates of the awards received | No File Uploaded |
| Any other relevant information | View File |

7.1.7 - The Institution has disabled-friendly, barrier free environment Built environment with ramps/lifts for easy access to classrooms. Disabled-friendly washrooms Signage including tactile path, lights, display boards and signposts Assistive technology and facilities for persons with disabilities (Divyangjan) accessible website, screen-reading software, mechanized equipment 5. Provision for enquiry and information : Human assistance, reader, scribe, soft copies of reading material, screen reading

A. Any 4 or all of the above

| File Description | Documents |
|--|---------------------------|
| Geo tagged photographs / videos of the facilities | View File |
| Policy documents and information brochures on the support to be provided | No File Uploaded |
| Details of the Software procured for providing the assistance | No File Uploaded |
| Any other relevant information | No File Uploaded |

7.1.8 - Describe the Institutional efforts/initiatives in providing an inclusive environment i.e., tolerance and harmony towards cultural, regional, linguistic, communal socioeconomic and other diversities (within 200 words).

The institute has conducted a number of programmes during the year 2020-21.

Cultural inclusivity

To inculcate the cultural values among students, a number of programmes were conducted by various committees such as Arts and Culture Society, Photography Society, Foreign Students Advisory Committee, Film Society, National Service Scheme (NSS), National Cadet Corps (NCC), North East Society, EOC, SC/ST Committee, EWS, Dramatic Society, Family counselling Centre, Gandhi Study Circle, Saksham career counselling committee, EOC, Abhivyakti: The Debating Society etc. These programs give students opportunities to display their special skills.

Regional inclusivity

Various programmes were conducted by various societies in order to encourage the regional inclusivity such as Seminar on Sufism: The Road to Self-Realization, Mehfil-e-Mushaira, Shloka recitation competition, International Webinar on Global Social structures: Differences and Similarities, Sufi-Bhakti Confluence - Historical, Cultural and Literary Interface, a lecture on Gun and a God by Sonia Nepram etc. Such programs help students to align with diverse cultural traditions of India. It gives students from different parts of India enrolled in the college a common platform

to exchange views and opinions.

Linguistic inclusivity

For linguistic inclusivity various languages -Sanskrit, Urdu, German and French are being taught in the college. (College has made special arrangements to teach German and French, while Sanskrit and Urdu departments are part of the regular language departments in the college). These departments, along with Dramatics and Debating societies organized seminars, conferences, Hindi Divas, Mushaira, seminar on Sufism etc. during the period.

Socio Economic inclusivity

At Satyawati College, a number of scholarships and prizes were awarded to the students during 2020-2021 which include more than 15 scholarships, most of which are sponsored by our faculty members. Additionally, several free Add-on courses are being conducted by various departments of the college for value-addition and skill enhancement. The IQAC conducted a National Level Awareness Program called 'Sambhav' in association with Khadi and Village Industries Commission, Varanasi, under aegis of MSME ministry, to educate students about entrepreneurship opportunities.

| File Description | Documents |
|--|---------------------------|
| Supporting documents on the information provided (as reflected in the administrative and academic activities of the Institution) | View File |
| Any other relevant information | No File Uploaded |

7.1.9 - Sensitization of students and employees of the Institution to the constitutional obligations: values, rights, duties and responsibilities of citizens

Constitution Day (26.11.21) was celebrated in the college by the teaching and administrative staff to reiterate the importance of our fundamental duties towards nation-building. Forest Festival 'Van Mahotsav' was celebrated by NCC cadets from 1-7 July, 2021. NCC also conducted Swachhta Pakhwada on 11.12.2020 and 'Yamuna Safai Abhiyan' Further, NCC cadets took a pledge to maintain the

statue of Behen Satyawati, the iconic freedom fighter and an inspirational figure for the students. Cadets conducted a food distribution drive during the outbreak of the corona pandemic in 2020-21. On 8-10-2020, the NSS unit of the college took a pledge to combat covid-19. NSS took an initiative to educate people about the various preventive measures for the same. NCC cadets conducted a "Donate Plasma, Save Lives" drive on 20.04.2021. Starting from the 17th of May 2021, NCC conducted a month-long series of sessions titled "Morning Yoga at 6". Fit India Campaign was conducted by the NSS unit of the college on 8th September 2020. On 23rd September, 2020, NSS conducted a session on the importance of meditation with Dr. Kajal Tehri. The institution expressed immense respect for the National heroes by organising a candle-lighting tribute to mourn the tragic death of Chief of Defense Staff, General Bipin Rawat, along with other officers in an unfortunate air crash on the 8th of December, 2021

| File Description | Documents |
|--|---------------------------|
| Details of activities that inculcate values; necessary to render students in to responsible citizens | View File |
| Any other relevant information | No File Uploaded |

7.1.10 - The Institution has a prescribed code of conduct for students, teachers, administrators and other staff and conducts periodic programmes in this regard. The Code of Conduct is displayed on the website There is a committee to monitor adherence to the Code of Conduct Institution organizes professional ethics programmes for students, teachers, administrators and other staff 4. Annual awareness programmes on Code of Conduct are organized

A. All of the above

| File Description | Documents |
|--|---------------------------|
| Code of ethics policy document | View File |
| Details of the monitoring committee composition and minutes of the committee meeting, number of programmes organized, reports on the various programs etc., in support of the claims | No File Uploaded |
| Any other relevant information | No File Uploaded |

7.1.11 - Institution celebrates / organizes national and international commemorative days, events and festivals

Satyawati College observes days of National and International importance in order to commemorate important events and festivals and reiterate the significance of our history and culture. Remembering our great National leaders and their sacrifices contributes to character building and further nation-building.

The NSS unit Satyawati College held an essay writing competition on 'Youth Day', on the 12th of January, 2021. A webinar was conducted by IQAC and FCC on 'Jhansi ki Rani-The Visible and the Vulnerable' by Prof Crystal Devadawson on 8 March, 2021, International Womens' Day, besides a webinar on "Women Empowerment in the 21st Century" and essay writing competition conducted by the NSS unit of the college. A five-day yoga session was conducted by NSS, from 16th - 20th of June 2021, on the occasion of the 7th International yoga Day. Cycle March was conducted on NSS Day to reinforce the need for ameliorating society through a deep-rooted impulse for social service. One week "Forest Festival" (Van Mahotsav) was celebrated from 1st July 2021 to 7th July 2021. On the occasion of 75th Independence Day, 15th August, 2021, the Gandhi Study Circle of the college organised a webinar, "Revisiting Gandhi on Independence Day". Vigilance Awareness Week was conducted by IQAC from 26th October 2021- 1st November 2021 to emphasize the momentousness of 'Self Reliance with Integrity'. On 20th of November 2021, the NCC girls wing conducted "Happiness Drive" on the occasion of the International Children's Day distributing notebooks, colours and candies to children. Celebrating "Azadi ka Amrit Mahotsav", the 75 years of Independence of the country, Satyawati College held group National Anthem singing including the teaching and non-teaching staff. Constitution Day was celebrated on 26th November, 2021. International Day of Persons with Disability was celebrated on the

3rd of December, 2021. World Human Rights Day was celebrated by NCC on the 10th of December, 2021.

| File Description | Documents |
|---|---------------------------|
| Annual report of the celebrations and commemorative events for the last (During the year) | No File Uploaded |
| Geo tagged photographs of some of the events | No File Uploaded |
| Any other relevant information | View File |

7.2 - Best Practices

7.2.1 - Describe two best practices successfully implemented by the Institution as per NAAC format provided in the Manual.

Best practices implemented by the institution are:

1. Title of the Practice:

Eco-Friendly Campus.

1. Objectives of the Practice:

Our Institution's policies are drafted to proliferate a healthy and sustainable way of living based on traditions and principles of conservation and moderation. To serve this end, the practice of Reduce, Reuse, Recycle of waste management is followed.

1. The Context:

In light of the growing environmental degradation, the necessity to promote environmental sustainability becomes significant. We endeavour to nurture a generation of environmentally conscious students and hope our collective efforts can lead to major reductions in pollution levels.

1. The Practice:

(1) Biodegradable waste management: A composting facility is maintained in the college for biodegradable waste.

(2) E-Waste: Satyawati College has registration with MSTC(Metal

Scrap Trade Corporation Limited) and we have several E-waste corners to collect and later dispose the E-waste material in an efficient manner.

(3) Rainwater preservation: Roof and surface runoff water is collected in a specialised rainwater harvesting pit placed in the college's front garden.

(4) Energy efficiency:

- The college's lighting is a mix of LED and CFL.
- Solar panels with a capacity of 98.88 KWp have been put on the college's roof.
- Sensor-based lighting control system has been installed in different galleries.

(5) Periodic Cleanliness drives were organized by the Department of Environmental Studies

6) Plantation drives were routinely organised.

7) Measures for Plastic free campus were taken.

8) Segregated waste bins and compost making from garden waste is done in college.

1. Evidence of Success:

- Energy-saving: The installed solar panels apart from providing for the college's electricity needs, also provide surplus energy to TPDDL and supply power to the evening college.
- Reduction in paper wastage: The office's printed single-sided sheets are repurposed for notice printing.
- Pollution monitoring: A pollution monitoring station has been erected on the college grounds in partnership with the Delhi Pollution Control Committee.

1. Problems Encountered and Resources Required:

- Bringing about behavioural change is difficult in online mode of education.
- Lack of funds is a hindrance in proper waste disposal and introducing new environment friendly mechanisms.

- Vermicomposting Units should be deployed alongside the composting unit.

Environmental security is a priority; hence, it should be made a compulsory paper in the curriculum

Best Practice 2

Title of the Practice:

Social Welfare Undertakings.

1. Objectives of the Practice: The NSS Unit of Satyawati College seeks to raise awareness regarding the prevailing social issues on a wider platform. The Unit also strives to maintain and enhance the commitment to national integration and unity, following the footprints of the Iron Man of India by organising several activities in that context, especially during Azadi ka Amrit Mahotsav.

1. The Context

The NSS Unit of Satyawati College, in addition to serving the community through outreach and extension activities, took a pledge to fight against the deadly Covid-19 virus by obeying all the guidelines and Standard Operating Procedures (SOPs) issued by the Government of India.

1. The Practice

An exclusive competition was organized by the NSS Satyawati unit on 73 years of freedom on 13th August 2020, on the topic- "Self-reliant India". An enriching webinar session "Yoga with Kush" on 18th of August, 2020 under the theme- "????: ?????????? ?? ?????? ??????" was also organised for promoting healthy lifestyle during the difficult period of COVID. The NSS Unit held a Quiz-cum-Awareness programme and a virtual morning Yoga session on 08th September, 2020 under the Fit India Movement. It celebrated Youth Day on 12th January 2021 by organizing a grand Essay Writing Competition on the Contribution of Youth in Nation Building. To celebrate International Women's Day, NSS unit of Satyawati organized an Essay Writing Competition on the Topic - "Women Empowerment in the 21st Century" on 7th March 2021. On day 2 of

International Women's Day, NSS Satyawati organized a Poetry competition on the topic "Women Empowerment in the 21st century". A 5-day session on the commemoration of the 7th International yoga day was organised by the NSS unit of Satyawati College from 16th June to 20th June.

1. Evidence of Success- The programme organized under Fit India Movement received overwhelming response from various parts of the country. To encourage the participants, e-certificates were also provided to the top 30 performers. A huge number of students from different colleges participated with immense enthusiasm and exhibited their creative skills. Through several activities, the event also encouraged people to follow healthy lifestyle and exercise routinely.

1. Problems Encountered and Resources Required-

Due to COVID19 crises, community outreach activities were limited and the awareness programs had to be organized in online mode which remains accessible to a limited closed group, barring those who hail from disadvantaged socio-economic backgrounds.

| File Description | Documents |
|--|---------------------------|
| Best practices in the Institutional web site | View File |
| Any other relevant information | No File Uploaded |

7.3 - Institutional Distinctiveness

7.3.1 - Portray the performance of the Institution in one area distinctive to its priority and thrust within 200 words

Satyawati College is committed to develop future leaders with critical and analytical thinking and strong civic values. In this endeavor, the college is making education more student centric, participative and interactive by increasing application of ICT tools in education. In recent years, the college is increasing its focus on research and innovation by engaging students and faculties in research activities through a research committee and several research organizations and funding agencies. Some of the college faculties have been participating in national and international conferences and published their research in journals with high impact factors. The Environmental Sciences Department has its own laboratories which are one of its kind in University

of Delhi Colleges. It is engaged in scientific and innovative research projects funded by several organizations like ICMR.

Apart from teaching - learning process, college works for the career growth of students by their participation in several societies like PLACEMENT CELL, DEBATING SOCIETY, ENVIRONMENT SOCIETY, ART AND CULTURE SOCIETY, NSS and NCC. Throughout Covid Pandemic, NCC 2 DGBn. Candidates were working as Corona warriors. PM Modi had recognized one of the candidates as angel (PARI) in his 'Maan ki Baat'.

The IQAC cell is constantly working to improve academic excellence by organizing FDPs and webinars for faculty members, and introducing Add-on courses, collaborations with research organizations for students to increase their academic competitiveness.

| File Description | Documents |
|--|---------------------------|
| Appropriate web in the Institutional website | View File |
| Any other relevant information | No File Uploaded |

7.3.2 - Plan of action for the next academic year

IQAC Future Plan 2021-22

Satyawati College is consistently engaged in enhancing the multidimensional potential of the students and faculty members. It aims at facilitating the development and progress of all the stakeholders by maintaining proper balance between academic and extracurricular activities. The year 2020-21 has been very challenging because of the Covid-19 pandemic which gripped the whole world and paralysed its normal functioning. But simultaneously this challenging situation has also provided an opportunity to generate new ways and means to counter the changed situation. These are not only significant for a competitive education environment and for academic growth, but also would be the normal ways of functioning after the pandemic gets over. In order to enhance the quality of education and make students academically more competitive and also imbued with civic values, the college plans to take several initiatives in the year 2021-22.

- Introduce a Paper Free Work culture to adapt to the new demands, which would contribute to environmental sustainability also.

- Familiarize students with the NEP features and equip the institution for the smooth transition of education policy.
- Strengthen the mentoring program to inculcate confidence in the students.
- Put systems in place for regular and systematic collection of data for future reference.
- Develop complete CRM for effective and efficient teaching - learning process and smooth functioning of administration.
- Build a Girls Hostel to enable girls from different parts of India to obtain education in the college with comfort and security.
- Build Staff apartments to make education more effective by providing faster on-campus communication between teachers and students.
- Establish a Research Center; also create a Researchers' Wing - where separate cabins can be allotted to the sponsored research project holders to provide an uninterrupted research and academic environment.
- Introduce science courses, so that the academic ambit of the college may be expanded.
- 100% digitization of Library resources to encourage students to get the maximum benefit of online study material.
- Create a proper leisure area for students which would also help to decongest the corridors outside classrooms.
- Create a Day Care Centre for faculty members' children to enable a stress-free and conducive environment for a proper discharge of duties.

Create a separate Canteen area for faculty members to enable them also to relax and take a welcome break from their academic responsibilities.