



Satyawati College

[University of Delhi]

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MINUTES OF THE GOVERNING BODY MEETING WHICH WAS HELD ON 25.05.2019 IN THE COLLEGE

A meeting of the Governing Body was held on 25th May, 2019 in the Committee Room wherein following members were present:

1. Prof. Ashok K. Prasad, Chairman, Governing Body
2. Prof. Sunil Kumar Muttoo, Treasuere, Governing Body
3. Dr. Manjula Dass, Member-Secretary
4. Dr. Vijay Shankar Mishra, Acting Principal Evening
5. Dr. Jameel Ahmad, Teachers Representative, Day College
6. Dr. Raisa Parveen, Teachers Representative, Day College
7. Dr. Rajiv Kumar Verma, Teachers Representative, Evening College
8. Mr. Dharmendra Kumar, Teachers Representative, Evening College
9. Mr. Akhilesh Yadav, Special Invitee, Day College
10. Mr. Parvinder Yadav, Special Invitee, Evening College

1. (a) Confirmed minutes of the meeting held on 27.04.2019.

(b) There was no matter arising out of the minutes.

2. Approved to renew AMC of RO and award the same to M/s Santosh Electrical & Service Center who has given satisfactory service in previous year on same rate.

Note: The AMC of RO was awarded to M/s Santosh Electrical & Service Center on the basis of tender in which three Companies participated. The M/s Santosh Electrical & Service Center quoted lowest rate as compared to other companies i.e. Rs.2,03,000/- The company successfully completed AMC of one year and is also ready to renew AMC at same cost. The College also took second opinion from M/s ION Exchange as most of the RO are of ION Company which quoted Rs.2,88,000/-

3. Approved to renew AMC of Water Cooler and award the same to M/s Santosh Electrical & Service Center who has given satisfactory service in previous year on same rate.

Note: The AMC of Water Cooler was awarded to M/s Santosh Electrical & Service Center on the basis of tender in which two Companies participated. The M/s Santosh Electrical & Service Center quoted lowest rate as compared to other companies i.e. Rs.66,000/-. The company successfully completed AMC of one year and is also ready to renew AMC at same cost.

4. It was decided that application would be again invited for the post of Acting Principal from the eligible staff members.
5. It was decided that matter of Mr. Ram Lakhan Meena be put up in next meeting of Governing Body.
6. It was decided that Legal opinion be obtained from the Advocate on letter dated 15.04.2019 received from Mr. Ataulah Khan, Assistant regarding his promotion to the post of Senior Assistant in light of Hon'ble High Court order dated 25.01.2017 and 14.03.2018.
7. Approved to appoint Consultant Doctor for smooth functioning of Basic Medical Care Unit for Rs. 45000/- for four hours and Rs. 25000/- for two hours. The Selection Committee consisting of two Governing Body members, CMO and Principal.
8. It discussed letter dated 29.01.2019 of Dr. Sudhir Kumar Goyal, Associate Professor in the Department of Commerce regarding sanction of leave and release of increment duly recommended by the University Representatives and resolved to refer matter to the Principal through Administrative Officer.
9. Approved to appoint one Junior Assistant on Contractual Basis against the vacant post of Mr. Shashi Bhushan Verma, Senior Assistant.
10. It was decided to defer the matter in the next meeting of Governing Body regarding purchase of 10 Computers and 10 Printers for the Departmental Rooms out of Development Fund on the recommendation of the Purchase Committee in its meeting held on 09.04.2019.
11. It was decided to defer the matter in the next meeting of Governing Body regarding purchase of 45 desks and 25 podiums for Class Rooms out of Development Fund on the recommendation of the Purchase Committee in its meeting held on 09.04.2019.

Any other matter with the permission of the Chair.

Manjula Dass
Dr. Manjula Dass
**Officiating Principal/
Member Secretary**