



Satyawati College

सत्यवती कॉलेज

ASHOK VIHAR, PHASE-III, DELHI-110052

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Dated: 01.04.2016

NOTICE

SCHEDULE OF CLEARANCE, 2016

CLASS	DATE	TIME
B.COM. (H) & B.A. (H) all the I, II, & III Yr. and M.A.	11 th , 12 th , 13 th , 14 th & 16 th April, 2016	09.30 a.m. to 12.30 p.m.
B.COM. (P) & B.A. (P) II Yr.	18 th , 19 th , 21 st , 22 nd & 23 rd April, 2016	09.30 a.m. to 12.30 p.m.
B.COM. (P) & B.A. (P) I Yr.	25 th , 26 th , 27 th , 28 th & 29 th April, 2016	09.30 a.m. to 12.30 p.m.

CLEARANCE FORMS CAN BE OBTAINED FROM THE GENERAL OFFICE

1. All the **Ex-Students** are also required to obtain clearance from the library.
2. Students of **I, II and III** Year also to return the books to the library.
3. Reading Room facilities will remain available.
4. **BOOKS AGAINST SECURITY**
Maximum two books costing not more than rupees **400/-** can be issued between **2.00 p.m. and 03.00 p.m.** to the students against the security **Rs.500/-** deposited by the students in the Bank (P.N.B.) these students will have to return these books immediately after the examination is over failing which the overdue charges at the rate of Rs.5/- per day per book will be charged.
5. Students are to note that after taking the clearance, they are to keep the forms with them. As and when the schedule of issuing Admission Tickets will be displayed on the Notice Board, the students will have to deposit the clearance forms to the General Office.
6. Students are required to keep their Identity Cards intact with them and will bring the same in the Examination Hall along their Admission Tickets.

Manjula Dass

(Dr. Manjula Dass)

Officiating Principal

Dr. Manjula Dass