



# Satyawati College

## सत्यवती कॉलेज

ASHOK VIHAR, PHASE-III, DELHI-110052

अशोक विहार, फेज-III, दिल्ली-110052

Website : [www.satyawati.du.ac.in](http://www.satyawati.du.ac.in), E-mail : [principal@satyawati.du.ac.in](mailto:principal@satyawati.du.ac.in)

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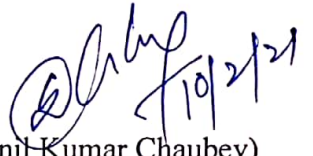
**NAAC ACCREDITED "A" GRADE**

Dated: 10.02.2021

### NOTIFICATION

All the Teaching and Non-teaching staff may submit their requirement for the following items latest by 26.02.2021 to Mr. Ashok Kumar in Room No.T-4 (Old building) in Purchase Indent Format attached herewith. Thereafter, no request will be accepted for next six months.

1. Keyboard
2. Mouse
3. UPS
4. Printer
5. Any other item related to Computer System

  
(Sunil Kumar Chaubey)  
Administration Officer

**Copy to:**

1. College website
2. Notice Board



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Satyawati College  
(University of Delhi)

**Purchase Indent**

Name..... Department.....

Sl. No.	Description of Item with specification	Quantity Required	Approx Cost	Remarks

In-principal approval for ₹ \_\_\_\_\_ approx. ( \_\_\_\_\_ ) may be accorded for the purchase of above mentioned items out of \_\_\_\_\_ fund.

Indenter

HOD/ Convener/SO

A.O.

Principal